

**Memorandum  
Office of the City Clerk**

**To:** Thomas Thomas, City Manager  
**Subject:** Street Closing - Nyman  
**Date:** September 27, 2013



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Attached is an application from Karen Nyman requesting a street closure for 28<sup>th</sup> Street between 28<sup>th</sup> Avenue and 29<sup>th</sup> Avenue on Sunday, October 27, 2013 from noon to 4:00 pm for a Block Party.

Also attached is a list of signatures of the neighbors that may be affected by the street closing. Food will not be sold at the event and sound amplification will not be utilized.

**RECOMMENDATION:**

It is recommended that Council approve the street closing request.

**Submitted by:** Aleisha L. Patchin, City Clerk

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**Approved by:** Thomas Thomas, City Manager



CITY OF ROCK ISLAND
PERMIT APPLICATION
STREET CLOSING REQUEST

Contact Name: Karen Nyman, Sue Murphy
Address: 2807-29th Ave. R.I., 2019-28th St. R.I.
Telephone: 309-786-0686, 309-793-5169

Street area to be blocked off: (attach map if possible) 28th St/Ave
between 29th St/Ave and 28th St/Ave

Day(s): Sun., Date(s): Oct. 27, 2013, Start Time: 12:00 noon, End Time: 4:00 P.M.

TYPE OF EVENT - PURPOSE (Block Party, etc.): Block party

Will AMPLIFIED sound be used? YES NO X

If YES - a Sound Amplification Permit required. Application is available from City Clerk. Fee for Sound Amplification Permit is \$25/day. Sound Amplification after 6:00 P.M. and on Sundays requires approval of City Council.

Will FOOD be SOLD? YES NO X

If YES - the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be done on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

Signature of Applicant: Karen A. Nyman

Date of Application: Sept. 23 2013

Do not write below line - to be completed by City Clerk's Office

APPROVALS

Table with 4 columns: Public Works, Police, City Council, Insurance

City Clerk approval: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL 61201
309-732-2010

