

**Memorandum
Public Works Department**



To: City Manager
Subject: 2013 Refuse Cart Purchase
Date: November 1, 2013
Number: 2013-219

The Public Works Department has less than 75 large refuse carts on-hand. The same carts are used for our refuse, recycling, and yard waste customers but with a different color lid: blue for recycling, black for refuse, and green for yard waste. Carts are needed for new customers and to replace lost/stolen carts. Based on current usage an additional 424 carts should be sufficient to meet the demand for the remainder of the fiscal year. The manufacturer of the City’s carts, Toter, Inc, will provide the carts for the following price:

Item	Price Each	Number	Total
96-gallon carts w/black lids	\$51.05	224	\$11,435.20
96-gallon carts w/green lids	\$51.05	100	\$5,105.00
96-gallon carts w/blue lids	\$51.05	100	\$5,105.00
		Freight	\$2,368.78
		Total	\$24,013.98

This year the City signed up with the National Intergovernmental Purchasing Alliance (IPA), a no-cost purchasing organization for governmental and non-profit entities. Through National IPA’s agreement with Toter the City was able to save \$5.00 per cart compared to last year’s price.

RECOMMENDATION:

The Public Works Department recommends that the City Council approve the purchase of refuse carts from Toter, Inc. in the amount of \$24,013.98

Vendor: Toter, Inc. Fund: 101 General Fund
Purchase Amount: \$ 24,013.98 Dept: 616 Municipal Services
Cost Center: 331 Refuse
Object Code: 52409 Material Handling
Cost: \$ 7,000.00

Fund: 101 General Fund Fund: 101 General Fund
Dept: 616 Municipal Services Dept: 616 Municipal Services
Cost Center: 332 Yard Waste Cost Center: 333 Recycling
Object Code: 52409 Mat’l Handling Object Code: 52409 Mat’l Handling
Cost: \$ 5,000.00 Cost: \$ 12,013.98

Requisition Number:R004261

Submitted by: Randall D. Tweet, Public Works Director
Fred Bain, Street Maintenance Supervisor

Approved by: Thomas Thomas, City Manager