

**Memorandum  
Office of the City Clerk**

**To:** Thomas Thomas, City Manager  
**Subject:** CASI 5K Road Race  
**Date:** November 13, 2013



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Attached is an Activity application, letter, map and the certificate of insurance from the Center for Active Seniors (CASI). They are requesting to hold their 32<sup>nd</sup> annual St. Patrick's Day 5K Road Race on Saturday, March 15, 2014 beginning at 10:00 am.

CASI's 5K Road Race begins in Davenport, IA. The runners and walkers will cross the Centennial Bridge into Rock Island at approximately 10:05 am and continue east on 2<sup>nd</sup> Avenue to 18<sup>th</sup> Street then continue north across 1<sup>st</sup> Avenue (IL.92) to the Great River Trail. They will then head north onto Arsenal Island and then continue north to Rodman Avenue and onto the Government Bridge heading back to Davenport, IA. The runners and walkers will be in Rock Island from approximately 10:05 am to 10:30 am.

CASI has been in contact with the Police Department for traffic control. Also attached is an email from the Parks and Recreation Department Director granting CASI permission for utilization of the park and trail for this event.

CASI's 5K Road Race will utilize a portion of the St. Patrick's Day Parade route. The 5K Road Race begins at 10:00 am. and the St. Patrick's Day Parade starts at 11:30 am.

Also attached is a Resolution to be adopted by the City Council for the use of parts of IL.92 and 67 in Rock Island.

**RECOMMENDATION:**

It is recommended that Council approve the event for the Center for Active Seniors (CASI) and adopt the Resolution.

**Submitted by:** Aleisha L. Patchin, City Clerk

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**Approved by:** Thomas Thomas, City Manager

October 14, 2013

**City of Rock Island**

Attn: Alecia Patchin  
1528 Third Avenue  
Rock Island, IL 61201

Dear Alecia:

Please find attached the amended resolution for the Center for Active Seniors (CASI) 5 k St. Patrick's Day Race. Please find the event description below:

For the past thirty-one years, CASI has held a 5k road race. The first twenty-four years the race was held in downtown Davenport, with the race moving to CASI's Kimberly location in 2005. For the last three years we have held the race in downtown Davenport. CASI has made the decision, based on overwhelming support, to attempt move the race to include both the City of Davenport and the City of Rock Island and we have identified a course that will be challenging, feature both sides of the Mississippi River and will promote increased activity in Quad City downtown communities.

The date of the race has historically been the Saturday prior to St. Patrick's Day. For the 2014 Race we have scheduled the event to be held on Saturday, March 15. This date is significant, as it is the same date as the St. Patrick's Society Parade. The proposed CASI Race will utilize some of the Parade route, thus lessening the impact of "another event" on Davenport and Rock Island traffic control departments.

The City of Davenport is supportive of this event and will provide the necessary traffic control to ensure safety in Davenport and on the Centennial Bridge. The Illinois Department of Transportation has agreed to allow the Race to occur on the dates listed above (they do require resolutions from the Cities of Davenport and Rock Island). We are working with the Rock Island Arsenal, Corp and the US Coast Guard to gain permission to use the Government Bridge for the Race and do not expect that this permission will be unduly withheld.

The 5k Race will begin at 10:00am on Second and Main Streets in Davenport. Runners will head west to Gaines, then turn and head south across the Centennial Bridge (67). After crossing the Centennial Bridge into Rock Island, runners will head east on Second Avenue to 18<sup>th</sup> Street, north across 1<sup>st</sup> Avenue (route 92) and onto the Great River Trail. Runners will then head north onto Arsenal Island and then due north on Rodman Avenue. Runners will move onto the Government Bridge from Rodman Avenue, cross into Iowa and up to Second Street. Runners will then make a final turn to the West on Second Street, finishing the Race.

With the 5k Race starting at 10:00 am in Davenport, we expect the runners and walkers to be hitting the Centennial Bridge and in Rock Island from about 10:05 am to 10:30 am. Spectators would be arriving at 7:30 am and most likely staying through the start of the St Patrick's Society Parade.

CASI is very excited about the opportunity to hold the traditional St. Patrick's Day Race on this course, showcasing two Cities and two States, providing residents and visitors an additional reason to visit the downtowns areas of our community and to create a family "series" of events: First the CASI 5K Race, followed by the wonderful St. Patrick Society's Parade.

I am readily available to answer any questions you may have about this proposed event.

Sincerely,

Laura L. Kopp, MS  
CASI – CEO  
563-386-7477, 263  
[lkopp@casiseniors.org](mailto:lkopp@casiseniors.org)

**From:** William Nelson [mailto:[nelson.william@rigov.org](mailto:nelson.william@rigov.org)]  
**Sent:** Monday, October 28, 2013 4:56 PM  
**To:** Laura Kopp  
**Cc:** Jennifer Klinefelter  
**Subject:** Re: St. Patrick's Day Race route approval

Laura,

You have permission to use the park and trail to run through. We would ask that you have a couple of volunteers to control traffic at the entry to the park, and another on the bike path where the runners turn to cross the Govt Bridge so they can warn other runners and bikers that there is a run going on.

Sorry for the late response. This was one of those that staff can approve, and have done so.

Bill Nelson

On Thu, Oct 24, 2013 at 12:23 PM, Laura Kopp <[kopp1998@hotmail.com](mailto:kopp1998@hotmail.com)> wrote:

Hi Bill. My name is Laura Kopp. I recently took over for Tom Bahls as CEO of CASI. I wanted to follow up on a recent vote to approve our race route for the St. Patrick's Day Race on March 15.

Can you tell me if this was approved at the 10/22 meeting?

I thank you so much for your time and consideration.

Have a wonderful day,  
Laura

Laura L. Kopp, MS  
President//CEO  
CASI  
Sent from my iPad

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CITY OF ROCK ISLAND  
 LICENSE APPLICATION  
 ACTIVITY PERMIT

Type of Activity: (Check Appropriate Activity)

Parade	Run <input checked="" type="checkbox"/>	Walk	March	Bicycle Ride	Other (specify below)
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Day/Date of Activity: March 15, 2014

Event Start Time: 10:00 AM      Event Ending Time: 11:00 am

Set-up Start Time: 9:30 AM      Clean-up End Time: 11:00 am

<u>Center For Active Seniors (CASI)</u>	<u>Louera Kopp</u>
Sponsor Name/Organization	Contact Person
<u>1035 W. Kimberly Rd.</u>	<u>SAME</u>
Address	Address
<u>563-386-1477</u>	<u>563-386-7477 x 263</u>
Telephone	Telephone

Estimated number of: (Put Number in Appropriate Boxes)

Bands	Floats	Vehicles	Wheelchairs	Participants	Horses	Other (Specify)
				<u>4,000</u>		

Number of volunteers available for traffic control: 200+  
 (Contact Police Department to arrange for traffic control. Telephone No. 732-2402.)

Tail car provided by sponsor?  Yes       No

Ambulance/first aid provided by sponsor?  Yes       No

**Route for activity:** Detailed description and map of city streets and property involved in activity must be attached to this application. Starting and ending locations as well as direction of travel need to be clearly indicated. If State-owned streets are included in route, Department of Transportation permission will be required for closing of streets. Please allow additional time (at least one month to six weeks) for this to be completed.

Are any State-owned streets involved?  Yes       No       Unknown

Identify State-owned streets, if known. 67; 92

Does sponsor provide barricades?  Yes       No

Are barricades required from City?       Yes       No      Qty: \_\_\_\_\_

**Insurance requirements:** In submitting this application, the undersigned agrees to provide certification of Liability Insurance Coverage for this event in an amount not less than \$300,000.00 for any person, and \$500,000.00 for any one accident, with the City of Rock Island being listed as additional insured for claims or damages which may arise out of said event. The undersigned further agrees to reimburse the City of Rock Island for any and all costs that exceed \$200.00 for the use of City streets and personnel.

**All required insurance papers must be attached to this application. Permit cannot be issued without proof of insurance.**

Janice J. Kopp  
Signature of Applicant

10-18-13  
Date of Application

Note: A copy of your application will be submitted to the Police Department so they will be able to assist you with any needed traffic control.

***Do not write below line – to be completed by City Clerk's Office***

Route map and/or information included:  Yes       No

Insurance information included:  Yes       No

City Council approval: \_\_\_\_\_

City Clerk approval: \_\_\_\_\_

License / Permit number: \_\_\_\_\_

License Printed: \_\_\_\_\_      License Delivered: \_\_\_\_\_

Return completed application,  
Insurance Certificate, Map and any other additional documents to:

City Clerk's Office, 1528 3<sup>rd</sup> Avenue, Rock Island, IL 61201

Call 309-732-2010 if you have questions.



ROCK ISLAND  
ILLINOIS

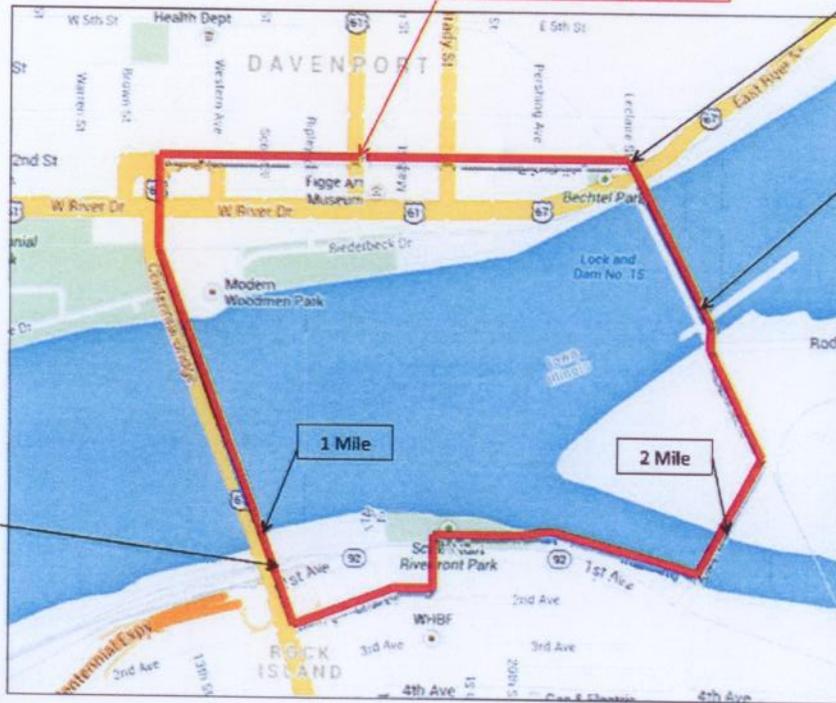
ILLINOIS

Mayor Pauley  
welcomes runners to his great city  
(if Mayor is available)  
and  
City of Rock Island  
Illinois  
flags displayed over course  
and  
green confetti burst



**St. Patrick's Day Road  
Race**  
**START/FINISH**  
**2nd Street and Harrison**

**START 10:00AM**  
**END 11:00AM**



Mayor Giuba  
welcomes runners back to  
Davenport  
(if Mayor is available)  
and  
City of Davenport, State of Iowa  
flags displayed over course  
and  
green and orange confetti burst

RIA Personnel Invited to "wave on" runners  
and  
American Flag, Dept. of Defense,  
Dept. of the Army, Corp of Engineers,  
US Coast Guard  
flags displayed over course  
(if permission of flag display is granted)

**RESPECTFULLY REQUESTED**  
**BRIDGE CLOSURE**  
**10AM - NOON**  
**SATURDAY, MARCH 15 2014**

**LEGEND:**  
St. Patrick's Day  
Road Race Route  
(10:00AM - 11:00AM)

**ST. PATRICK'S DAY ROAD RACE**

**PRESENTED BY**  
**RUSSELL**  
**CONSTRUCTION**



**U.S. Army Corps  
of Engineers®**





BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.) \* The detour route shall be as follows: No detour needed.

BE IT FURTHER RESOLVED, that the CASI assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall, at the expense of CASI, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by CASI prior to re-opening the State Highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by CASI as may be approved by the Illinois Department of Transportation. These items shall be provided by CASI.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: this paragraph is applicable when

the Resolution pertains to a parade or when no detour is required.)

BE IT FURTHER RESOLVED, that CASI hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED, that CASI shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of **\$100,000 per person and \$500,000 aggregate** which has the Illinois Department of Transportation and its officials, employees, and agents as insured and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

ADOPTED by the CITY COUNCIL of the CITY OF ROCK ISLAND this \_\_\_\_ day of December, 2013 A.D.

\_\_\_\_\_  
MUNICIPAL CLERK

APPROVED by the CITY COUNCIL of the CITY of ROCK ISLAND this \_\_\_\_ day of December, 2013, A.D.

ATTEST: \_\_\_\_\_  
MUNICIPAL CLERK

\_\_\_\_\_  
MAYOR

