

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Mr. Thomas Thomas, City Manager
SUBJECT: Adjustment to the FY2014 Budget

Number: 030 – 14
Date: 12-18-13

The Public Works Department is seeking an adjustment to the FY2014 budget by completing the following transfers in the General Fund (101), both of which are included in the FY2014 Capital Improvement Plan and are supported by the Gaming Fund:

TRANSFER FROM:		
Brick Street Repair Program	101-616301-53805-2411223	- 1,152.52
		<u>-1,152.52</u>

TRANSFER TO:		
Seal Coat Program	101-616304-53805-2111223	1,152.52
		<u>1,152.52</u>

Recommendation: Council approve the budget transfer decreasing the Brick Street Repair Program in the General Fund (101) by \$1,152.52 and the increasing the Seal Coat Program, also in the General Fund (101), by the same amount.

Submitted by: Cynthia Parchert, Finance Director
Donald Reichert, Budget Coordinator

Approved: Thomas Thomas, City Manager