

**Memorandum
Mayor's Office**

To: Members of the City Council
Subject: Appointment of City Clerk
Date: December 18th, 2013

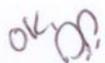


The Illinois Municipal Code, 65ILCS 5/5-2-19 allows Council / Manager governments to appoint the City Clerk. Our city ordinances, 2-86 and 2-101 reflect this state law and provide for such an appointment every four years by the Mayor with approval of the City Council.

Aleisha Patchin has served in the position of City Clerk since November 20, 2006 and I recommend she be reappointed to another 4 year term, ending May, 2017.

Recommendation:

I hereby reappoint Aleisha Patchin as City Clerk to a four year term ending May, 2017 and submit this appointment to the City Council for their approval.

Submitted by: Dennis E. Pauley, Mayor 

Approved by: Dennis E. Pauley, Mayor