
MEMORANDUM
Human Resources

To: Thomas Thomas, City Manager

Subject: General Liability Claim

Date: 4-23-14

The General Liability Committee approved a general liability claim for more than \$500.00 for payment.

Cara DeMuyneck: Ms. DeMuyneck's property is at 2905 44th Street, reported a sewer back up and it is supported by SAR 65996. The main was plugged and jetted. Ms. DeMuyneck reimbursement request is \$4,279.69 for clean-up of the basement. It is recommended payment be made to Cara DeMuyneck with the necessary budget adjustment in FY 13/14.

Vendor: Cara DeMuyneck

Payment Amount: \$4,279.69

Account chargeable:

| | | |
|----------------------|----------------|--------------------------|
| Fund: | 621 | Self Insurance |
| Division: | 157133 | Insurance |
| Cost Center: | 53602 | General Liability |
| Object Class: | 0000000 | Insurance Claims |

Requisition number:

Submitted by: Patrick Doherty, Risk Manager
John Thorson, Human Resources Director

Approved by: Thomas Thomas, City Manager