

**MEMORANDUM  
FINANCE DEPARTMENT**

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**TO:** Mr. Thomas Thomas, City Manager  
**SUBJECT:** Adjustment to the CY 2014 Budget

**Number:** 009-14  
**Date:** 04-30-14

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An adjustment to the CY 2014 budget in the amount of \$24,321.00 is requested by the Community and Economic Development Department reference the MLK Activity Fund (901). These adjustments consist of carrying over unused Community Development Block Grant (CDBG) funds from FY2014 for use in the current fiscal year.

The requested budget adjustment is for the following account numbers:

901-356921-52212-5334510	\$	697.11	Supplies/Recreational
901-356921-53903-5334510	\$	3,000.00	Automotive Rental
901-356041-53111-5338510	\$	916.67	Employment Service
901-356931-52212-5338510	\$	675.00	Supplies/Recreational
901-356931-54401-5338510	\$	75.00	Representation
901-356041-53111-6162510	\$	916.67	Employment Service
901-356921-51405-6162510	\$	1,000.00	Clothing
901-356921-52212-6162510	\$	7,932.23	Supplies/Recreational
901-356921-53903-6162510	\$	1,000.00	Automotive Rental
901-356921-54501-6162510	\$	500.00	Promotions
901-356041-53111-6183510	\$	916.66	Employment Service
901-356921-51405-6183510	\$	1,000.00	Clothing
901-356921-52212-6183510	\$	1,000.00	Supplies/Recreational
901-356921-53903-6183510	\$	2,000.00	Automotive Rental
901-356921-54501-6183510	\$	500.00	Promotions
901-356041-53111-6191510	\$	916.66	Employment Service
901-356921-51102-6191510	\$	1,185.00	Part Time Salaries
901-356921-51807-6191510	\$	90.00	Employer FICA/Medicare
	\$	24,321.00	

**Recommendation:** Council approve the budget adjustment increasing the MLK Activity Fund (901) budget for CY 2014 by \$24,321.00.

**Submitted by:** Cynthia Parchert, Finance Director  
Donald Reichert, Budget Coordinator

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**Approved:** Thomas Thomas, City Manager