

**Memorandum  
Public Works Department**



**To:** City Manager  
**Subject:** State Contract Purchase  
**Date:** May 12, 2014  
**Number:** 2014-110

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The Public Works Department/Fleet Services Division is scheduled to purchase three new vehicles for the Parks Department this fiscal year. Fleet Services and Parks Department staff have discussed and agree on the vehicle type and options to replace the current vehicles being used by the Department.

**Recommendation**

The Public Works Department Recommends that City Council authorize the State Contract purchase of one (1) 2015 Ford F250 4x4 Pickup and two (2) 2015 F350 4x2 Dump Trucks from Bob Ridings Ford Fleet Sales Inc. in the amount of \$91,880.00. It is also recommended that an ordinance be drafted declaring those vehicles being replaced as surplus and permission given to dispose of these vehicles in a manner that will be advantageous to the City.

Vendor: Bob Ridings Ford Fleet Sales Inc.  
Payment Amount: \$91,880.00  
Account Chargeable:  
    Fund: 601 Fleet Services  
    Division: 617 Fleet Services  
    Cost Center: 365 Automotive Replacements  
    Object Code: 56406 Motor Vehicle  
    Budget \$93,340.00

Requisition Number: R004629

**Submitted by:** Wm Woeckener, Fleet Services Director  
Randall Tweet, Public Works Director

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**Approved by:** Thomas Thomas, City Manager