

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Hearn Street Closing/Sound Amplification
Date: June 3, 2014



Attached is a Street Closing request from Curtima Hearn to close off 4th Street between 11th Avenue and 7th Avenue on Saturday, June 21, 2014 from 3:00 pm to 7:00 pm for a Birthday block party.

Also attached is an application for Sound Amplification (3:00 pm to 7:00 pm) with a list of signatures from the neighbors that may be affected by this event. Food will not be sold. Sound amplification will be provided by a radio/boom box.

RECOMMENDATION:

It is recommended that Council approve the street closing and sound amplification applications.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager



CITY OF ROCK ISLAND
PERMIT APPLICATION
STREET CLOSING REQUEST

Contact Name: Curtima Heaps
Address: 1017 4th St.
Telephone: (309) 269-6748

Street area to be blocked off: 4th St.
between 11th Ave + 4th St and 4th St. + 7th Ave

Day(s): Saturday June 21st
Date(s): 6-21-14
Start Time: 3pm
End Time: 7pm

TYPE OF EVENT - PURPOSE (Block Party, etc.): Block Party (Birthday)

Will AMPLIFIED sound be used? YES [X] NO

If YES - a Sound Amplification Permit required. Application is available from City Clerk. Fee for Sound Amplification Permit is \$25/day. Sound Amplification after 6:00 P.M. and on Sundays requires approval of City Council.

Will FOOD be SOLD? YES NO [X]
If YES - the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be done on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

Signature of Applicant: Curtima Heaps
Date of Application: 6-3-14

Do not write below line - to be completed by City Clerk's Office

Table with 4 columns: Public Works, Police, City Council, Insurance. All cells are empty.

City Clerk approval: _____ Date: _____

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL 61201
309-732-2010



CITY OF ROCK ISLAND
LICENSE APPLICATION
SOUND AMPLIFICATION

FEE: \$25/day

Curtima Heaven
Business/Organization Name

1017 4th St. RI IL.
Address

(309) 269-6748
Telephone

Applicant's Name

Home Address

Telephone

Date(s) of Activity June 21st ~~Birthdays Block Party~~ TIME: From 3pm To 7pm

Type of Event: Birthdays Party

Event will be held at: 1017 4th St.
Address

Estimate of distance that sound will be thrown: 100ft

SIGNATURES of persons in the range of the Sound Amplification MUST be submitted on attached petition indicating their approval or disapproval of the use of Sound Amplification.

Sound Amplification after 6:00 p.m. and/or on Sundays requires approval of City Council and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

Is the proposed location within 300 feet of the property line of any church, hospital, school or courthouse? YES NO

Curtima Heaven
Signature of Applicant

6-3-14
Date of Application

Do not write below line – to be completed by City Clerk's Office

Amount Paid: _____ Receipt # _____

City Clerk approval: _____ Date: _____

License / Permit number: _____

License Printed: _____ License Delivered: _____

Return completed application to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL 61201
309-732-2010

CITY OF ROCK ISLAND
STREET CLOSING
NEIGHBORHOOD APPROVAL PETITION

We, the undersigned, approve of the requested street closing for _____ St/Ave
 between 11th Ave + 4th St. St/Ave and 4th St + 7th Ave St/Ave
 from 3pm to 7pm on June 21st, 2014
Start Time End Time Day(s) / Date(s)

We understand that a _____ is to be held on the aforementioned date. We have also been notified of any SOUND AMPLIFICATION in conjunction with this event.

NAME	ADDRESS	APPROVE STREET CLOSING	APPROVE SOUND AMPLIFICATION
Betty J. Ferrin	930-4 th Street	✓	✓
Barb Sawyer	1026 4 th St	✓	✓
Cammie Pitt	1023-4 th St	✓	✓
Alisha Emery	719 4 th St	✓	✓
Michael Dause	707 4 th St	✓	✓
Nicki Bragg	706-4 th St	✓	✓

11th Ave

4th st

7th Ave

