

**Memorandum  
Office of the City Clerk**

**To:** Thomas Thomas, City Manager  
**Subject:** St. Patrick's Day Parade - March 14, 2015  
**Date:** July 2, 2014



---

Attached is an application from the St. Patrick Society and a Resolution to temporarily close off the east side of 15<sup>th</sup> Street (Route 67) from 2<sup>nd</sup> Avenue to the Centennial Bridge for the annual St. Patrick's Day Parade to be held on Saturday, March 14, 2015 between 11:30 am and 1:30 pm.

The staging area for the parade is on 5<sup>th</sup> Avenue (the parking lane and two (2) traffic lanes) from 16<sup>th</sup> Street to 23<sup>rd</sup> Street and 23<sup>rd</sup> Street between 4<sup>th</sup> and 5<sup>th</sup> Avenues. The parade will begin at the intersection of 23<sup>rd</sup> Street and 4<sup>th</sup> Avenue.

A certificate of insurance will be submitted prior to the event. The Police Department will create the Operations for the event.

**RECOMMENDATION:**

It is recommended that Council approve the event and adopt the Resolution.

**Submitted by:** Aleisha L. Patchin, City Clerk

---

**Approved by:** Thomas Thomas, City Manager



CITY OF ROCK ISLAND  
 LICENSE APPLICATION  
ACTIVITY PERMIT

Type of Activity: (Check Appropriate Activity)

<input checked="" type="checkbox"/> Parade	<input type="checkbox"/> Run	<input type="checkbox"/> Walk	<input type="checkbox"/> March	<input type="checkbox"/> Bicycle Ride	<input type="checkbox"/> Other (specify below)
--	------------------------------	-------------------------------	--------------------------------	---------------------------------------	--

Day/Date of Activity: March 14, 2015

Event Start Time: 11:30 a.m. Event Ending Time: 1:00 p.m.

Set-up Start Time: 8:00 a.m. Clean-up End Time: 1:30 p.m.

St. Patrick Society, GCA  
 Sponsor Name/Organization  
P.O. Box 4487, Davenport, IA 52808  
 Address

Julie Walton  
 Contact Person  
P.O. Box 4487, Davenport, IA 52808  
 Address

Telephone

563-505-9779  
 Telephone

Estimated number of: (Put Number in Appropriate Boxes)

Bands	Floats	Vehicles	Wheelchairs	Participants	Horses	Other (Specify)
<u>4</u>	<u>40</u>	<u>30</u>	<u>- 0 -</u>	<u>3000</u>	<u>2</u>	<u>-</u>

Number of volunteers available for traffic control: \_\_\_\_\_  
 (Contact Police Department to arrange for traffic control. Telephone No. 732-2402.)

Tail car provided by sponsor? \_\_\_\_\_ Yes  No

Ambulance/first aid provided by sponsor? \_\_\_\_\_ Yes  No

**Route for activity:** Detailed description and map of city streets and property involved in activity must be attached to this application. Starting and ending locations as well as direction of travel need to be clearly indicated. If State-owned streets are included in route, Department of Transportation permission will be required for closing of streets. Please allow additional time (at least one month to six weeks) for this to be completed.

Are any State-owned streets involved?  Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown

Identify State-owned streets, if known. Route 67, Centennial Bridge

Does sponsor provide barricades? \_\_\_\_\_ Yes  No

Are barricades required from City?  Yes  No Qty: \_\_\_\_\_

**Insurance requirements:** In submitting this application, the undersigned agrees to provide certification of Liability Insurance Coverage for this event in an amount not less than \$300,000.00 for any person, and \$500,000.00 for any one accident, with the City of Rock Island being listed as additional insured for claims or damages which may arise out of said event. The undersigned further agrees to reimburse the City of Rock Island for any and all costs that exceed \$200.00 for the use of City streets and personnel.

**All required insurance papers must be attached to this application. Permit cannot be issued without proof of insurance.**

*St. Patrick Society, ICA*  
by: *Julie Walton*  
\_\_\_\_\_  
Signature of Applicant

*4-11-2014*  
\_\_\_\_\_  
Date of Application

Note: A copy of your application will be submitted to the Police Department so they will be able to assist you with any needed traffic control.

***Do not write below line – to be completed by City Clerk's Office***

Route map and/or information included:  Yes  No

Insurance information included:  Yes  No  
*Forthcoming*

City Council approval: \_\_\_\_\_

City Clerk approval: \_\_\_\_\_

License / Permit number: \_\_\_\_\_

License Printed: \_\_\_\_\_ License Delivered: \_\_\_\_\_

Return completed application,  
Insurance Certificate, Map and any other additional documents to:

City Clerk's Office, 1528 3<sup>rd</sup> Avenue, Rock Island, IL 61201

Call 309-732-2010 if you have questions.



## RESOLUTION NO. 29-2014

### HIGHWAY RESOLUTION

WHEREAS, the ST. PATRICK SOCIETY is sponsoring a PARADE in the CITY of ROCK ISLAND which event constitutes a public purpose;

WHEREAS, this PARADE will require the temporary closure of the east side of 15<sup>th</sup> Street (ROUTE 67) a State Highway in the CITY of ROCK ISLAND, from 2<sup>nd</sup> Avenue to the Centennial Bridge.

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes;

NOW THEREFORE, BE IT RESOLVED by the CITY COUNCIL of the CITY of ROCK ISLAND that permission to close off the east side of 15<sup>th</sup> Street (ROUTE 67) a State Highway in the CITY of ROCK ISLAND, from 2<sup>nd</sup> Avenue to the Centennial Bridge as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between the hours of 11:30 a.m. and 1:30 p.m. on SATURDAY, MARCH 14, 2015.

BE IT FURTHER RESOLVED that this closure is for the public purpose of A PARADE.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.) \* The detour route shall be as follows: No Detour Needed.

\*To be used when appropriate

BE IT FURTHER RESOLVED that the ST. PATRICK SOCIETY assumes full responsibility for

the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that police officers or authorized flaggers shall, at the expense of the ST. PATRICK SOCIETY, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the ST. PATRICK SOCIETY prior to re-opening the State Highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the ST. PATRICK SOCIETY as may be approved by the Illinois Department of Transportation. These items shall be provided by the ST. PATRICK SOCIETY.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: this paragraph is applicable when the Resolution pertains to a parade or when no detour is required.)

BE IT FURTHER RESOLVED, that the ST. PATRICK SOCIETY hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED, that the ST. PATRICK SOCIETY shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$500,000 aggregate which has the Illinois Department of Transportation and its officials, employees, and agents as insured and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Department of

Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

ADOPTED by the CITY COUNCIL of the CITY OF ROCK ISLAND this 14<sup>th</sup> day of July, 2014,  
A.D.

\_\_\_\_\_  
MUNICIPAL CLERK

APPROVED by the CITY COUNCIL of the CITY of ROCK ISLAND this 14<sup>th</sup> day of July, 2014,  
A.D.

ATTEST: \_\_\_\_\_  
MUNICIPAL CLERK

\_\_\_\_\_  
MAYOR