

**Memorandum
Public Works Department**



To: City Manager
Subject: Payment Due Trotter General Contracting, Inc.
Date: July 7, 2014
Number: 2014-143

Trotter General Contracting is due payment of \$25,874 for the City Hall Window Project. This is the third payment for total payments of \$180,974 of the \$183,974 contract. The remaining \$3,000 will be recommended for payment when all punch-list items are completed to the satisfaction of City staff.

Recommendation

The Public Works Department recommends that the City Council approve payment to Trotter General Contracting, Inc. in the amount of \$25,874.

Vendor: Trotter General Contracting, Inc.
Payment Amount: \$25,874.00

Fund:	301	Capital Improvements
Department:	617	Fleet Services
Cost Center:	111	City Hall
Object Code:	53807	Building/Facility Improvements
Project:	2576	City Hall Window Replacement

Purchase Order: P001586

Submitted by: Randall D. Tweet, Public Works Director

Approved by: Thomas Thomas, City Manager