

**Memorandum  
Office of the City Clerk**

**To:** Thomas Thomas, City Manager  
**Subject:** Alm Street Closing  
**Date:** July 21, 2014



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Attached is an application from Diana Alm requesting to close off a portion of Thornwood Court near the curve between 27 Thornwood Court and 35 Thornwood Court on Sunday, August 24, 2014 from 4:30 pm to 7:30 pm for a Neighborhood Picnic, which will be catered by Hy-Vee.

Also attached is a list of signatures of the neighbors that may be affected by this street closing. Food will not be sold; Sound Amplification will not be used and the event is not open to the general public.

**RECOMMENDATION:**

It is recommended that Council approve the street closing request.

**Submitted by:** Aleisha L. Patchin, City Clerk

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**Approved by:** Thomas Thomas, City Manager



ROCK ISLAND  
ILLINOIS

CITY OF ROCK ISLAND  
PERMIT APPLICATION  
**STREET CLOSING REQUEST**

Diana Alm  
Contact Name  
35 Thornwood Ct.  
Address  
309-235-0356  
Telephone

Lorrie Polesky  
Alternate Name  
31 Thornwood Ct.  
Address  
309-737-8352  
Telephone

Street area to be blocked off: (attach map if possible) Part of Thornwood St/Ave  
between 27 Thornwood Ct St/Ave and 35 Thornwood Ct. near the curve. St/Ave

Day(s) Sunday | Date(s) Aug 24 | Start Time 4:30 pm | End Time 7:30 pm

TYPE OF EVENT - PURPOSE (Block Party, etc.)  
Neighborhood Picnic

Will AMPLIFIED sound be used? YES \_\_\_\_\_ NO

If YES - a Sound Amplification Permit required. Application is available from City Clerk. Fee for Sound Amplification Permit is \$25/day. Sound Amplification after 6:00 P.M. and on Sundays requires approval of City Council.

Will FOOD be SOLD? YES \_\_\_\_\_ NO \_\_\_\_\_ Catered by HyVee

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be done on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

Diana Alm  
Signature of Applicant

July 18, 2014  
Date of Application

**Do not write below line - to be completed by City Clerk's Office**

APPROVALS			
Public Works	Police	City Council	Insurance <u>N/A</u>

City Clerk approval: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed application and additional documents to:  
City Clerk's Office, 1528 3<sup>rd</sup> Avenue, Rock Island, IL 61201  
309-732-2010

CITY OF ROCK ISLAND  
STREET CLOSING  
NEIGHBORHOOD APPROVAL PETITION

We, the undersigned, approve of the requested street closing for Thornwood Ct. St/Ave  
between 27 Thornwood St/Ave and 35 Thornwood St/Ave  
from 4:30 pm to 7:30 pm on Aug 24, 2014  
Start Time End Time Day(s) / Date(s)

We understand that a Picnic is to be held on the aforementioned date. We have also been notified of any SOUND AMPLIFICATION in conjunction with this event.

NAME	ADDRESS	APPROVE STREET CLOSING	APPROVE SOUND AMPLIFICATION
Kenneth Kirkpatrick	33 Thornwood Ct. Rock Island, IL	Yes	
Howard Blaney	29 Thornwood Ct Rock Island, IL	Yes	
Richard W. Talbot	31 THORNWOOD CT Rock Island, IL	Yes	
Deana Alm	35 Thornwood Ct. RI	yes	
We only plan to use the <del>the</del> cul-de-sac on Thornwood. # 27 is vacant. The only units affected are listed above.			
Hy-kee will provide a picnic supper for 2 condo associations. It is not open to the general public.			