

**Memorandum  
Public Works & CED Departments**



**To:** City Manager  
**Subject:** College Hill District Signage on City ROW  
**Date:** August 5, 2014  
**Number:** 2014-166

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Ms. Annette Zopolis of the College Hill District has submitted an application requesting the installation of about 15 campaign style (18"x24") welcome Augustana signs within the City Right of Way. The signs would be located in the grass boulevard at various locations along 14<sup>th</sup> Avenue and 30<sup>th</sup> Street (see attachment) during the following weekends:

- Augustana Move-in weekend (August 21-25, 2014)
- Augustana Family Weekend (September 19-21, 2014)
- Augustana Homecoming (October 10-13, 2014)
- Augustana Winter Break Return (January 10-12, 2015) and
- Augustana Graduation and Alumni Weekend (May 22-24, 2015).

An example of the proposed signs and their general locations are provided in the attached Public Right-Of-Way Permit Application

**Recommendation**

It is recommended that City Council allow the College Hill District to install the proposed campaign style signs within the 14<sup>th</sup> Avenue and 30<sup>th</sup> Street Rights of Ways.

**Submitted by:** Jeffery A. Eder, Assistant City Manager / CED Director  
Randall D. Tweet, Public Works Director  
Michael J. Kane, P.E., City Engineer

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**Approved by:** Thomas Thomas, City Manager

## USE OF PUBLIC RIGHT-OF-WAY PERMIT APPLICATION

City of Rock Island Planning Office  
 City Hall, 1528 3rd Avenue  
 Rock Island, Illinois 61201  
 Phone: (309) 732-2900 Fax: (309) 732-2930  
 Email: [planning@rigov.org](mailto:planning@rigov.org)



BUSINESS OWNER / APPLICANT / AGENT INFORMATION	
Name: <u>Annette Zepolis</u>	Phone: <u>708 473 2006</u>
Name of Business Establishment: <u>College Hill Business Organization</u>	
Address: <u>1325 30<sup>th</sup> St</u>	
Email: <u>colleghillorganization@gmail.com</u>	
PROPERTY OWNER INFORMATION	
Name:	Phone:
Company Name (if applicable):	
Address:	
Email:	
----- <i>If different from applicant, please attach notarized letter of authorization.</i>	
SUBMITTAL REQUIREMENTS:	

- Letter addressed to the City Council describing proposed use, including the description of object(s)/planting(s) proposed, days/hours of operation.
- Notarized authorization of the owner of the property owner allowing submittal of application.
- Drawing or sketch with dimensions, depicting the location of the object(s) or planting(s) proposed to be placed in the public ROW, no larger than 11" x 17" in size.
- NOTE: Any object(s) or planting(s) shall not impede the free passage of pedestrians or vehicular traffic. A minimum of five feet (5') of clear, unobstructed sidewalk width shall be maintained to provide for sufficient pedestrian passage. Proof of comprehensive liability coverage against personal injury and property damage in the amount of \$1,000,000. A Certificate of Insurance naming the City of Rock Island as an individual insured and requiring that the City be notified 30 days prior to any termination or decrease of coverage.

Applicant's Signature: <u></u>	Date: <u>7-29-14</u>
FOR OFFICE USE ONLY - TO BE COMPLETED BY PUBLIC WORKS DIRECTOR	

### APPROVALS

CED Department	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Planning Office	<input type="checkbox"/> Yes	<input type="checkbox"/> No
City Council	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Insurance	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Public Works Director approval:	Date:
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Rock Island City Council,

College Hill Organization would like to request to put approximately 15 campaign style 18" X 24" signs in the grassy right of way through the College Hill area during the following weekends:

Move in Weekend - August 21-25

Augustana Family Weekend Sept 19-21

Homecoming Oct 10-13

Augustana Returns from winter Break Jan 10-12

Augustana Graduation and Alumni weekend May 22-24

The Campaign style signs would welcome students, alumni, faculty and family to the area. They would be put out, taken in and maintained by the College Hill Promotions Committee.

Annette Zapolis  
College Hill Secretary



38th St

X



Harris Pizza



X

United Camera Repair



X

Chuck's Auto Service



X

X

X

X

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X

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La Rancherita



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Neighborhood Laundromat



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41st St

40th St

39th St

Hardee's



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74th

Hilltop Tavern  
12th Ave  
30th St  
Against Brewer  
Joe's Pizza & Ice Cream  
31st St  
Handy True Value Hardware

30th St

31st St

Google

Map data