

**Memorandum  
Office of the City Clerk**

**To:** Thomas Thomas, City Manager  
**Subject:** People's Missionary Baptist Church - Street Closure  
**Date:** August 5, 2014



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Attached is a letter and street closing request from Reverend Willie E. Jones of the People's Missionary Baptist Church. They are requesting to close 6<sup>th</sup> Avenue between 23<sup>rd</sup> Street and 24<sup>th</sup> Street on Saturday, August 16, 2014 from 11:00 am to 2:00 pm for their annual back to school supply giveaway located at 553 23<sup>rd</sup> Street.

Also attached is a list of the signatures of the neighbors that may be affected by the street closing. They are requesting the street closure for the safety of the public. The certificate of insurance is forthcoming.

**RECOMMENDATION:**

It is recommended that Council approve the street closing for the People's Missionary Baptist Church.

**Submitted by:** Aleisha L. Patchin, City Clerk

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**Approved by:** Thomas Thomas, City Manager



CITY OF ROCK ISLAND  
PERMIT APPLICATION  
STREET CLOSING REQUEST

Contact Name Rev. Willie E. Jones Alternate Name Ed Wortham  
Address 563 23rd St. Address 593 23rd St.  
Telephone 563-650-8962 Telephone 309-788-5138

Street area to be blocked off: (attach map if possible) Sixth Ave St/Ave  
between 23rd St St/Ave and 24th St St/Ave

Day(s) Saturday | Date(s) Aug 16th | Start Time 11:00am | End Time 2:00pm  
TYPE OF EVENT - PURPOSE (Block Party, etc.)

Will AMPLIFIED sound be used? YES \_\_\_\_\_ NO

YES - a Sound Amplification Permit required. Application is available from City Clerk. Fee for Sound Amplification Permit is \$25/day. Sound Amplification after 6:00 P.M. and on Sundays requires approval of City Council.

Will FOOD be SOLD? YES \_\_\_\_\_ NO   
If YES - the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be done on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

Signature of Applicant \_\_\_\_\_ Date of Application \_\_\_\_\_

**Do not write below line - to be completed by City Clerk's Office**

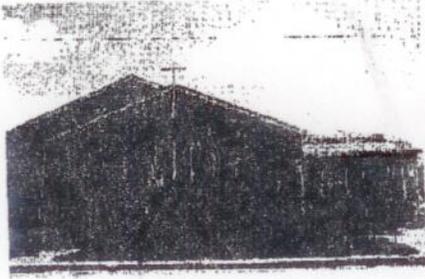
APPROVALS

Public Works	Police	City Council	Insurance
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City Clerk approval: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed application and additional documents to:  
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL 61201  
309-732-2010





**People's Missionary Baptist Church**

553 23<sup>rd</sup> St.

Rock Island, Illinois 61201

Phone (309) 788-7697/Fax (309) 788-8537

Email: peoplesbaptistc@yahoo.com

Rev. Willie E. Jones, Pastor, Cell (563) 650-8962

July 27, 2014

To the City of Rock Island,

I bring you greetings in the name of our Lord and Savior Jesus Christ.

On Saturday, August 16<sup>th</sup>, 2014 People's Missionary Baptist Church will be hosting its Annual Back to School Supply Giveaway from 11:00 am to 2:00 pm.

We are submitting a request for street closure of 6<sup>th</sup> Ave from the intersection of 23<sup>rd</sup> St and 6<sup>th</sup> Ave. to the alley East of 23<sup>rd</sup> St in between 23<sup>rd</sup> St. and 24<sup>th</sup> St. for the safety of the public, to accommodate its members and guests for this event.

The requested closure times will be from 10:00 am to 3:00 pm. We pray that you will grant the above street closure request as we prepare to give back to the community.

Humbly submitted

*Rev. Willie E. Jones Pastor*  
Rev. Willie E. Jones, Pastor

Sis. Angela Mayes, Church Clerk