

**Memorandum
Public Works Department**



To: City Manager
Subject: Central Fire Station HVAC Upgrade, Project 2758
Date: October 30, 2014
Number: 2014-236

The Engineering Division solicited qualifications from consulting firms to provide recommendations and design for HVAC system upgrades at the Central Fire Station.

The request for qualifications was advertised in the Rock Island Argus on September 16 and 17, 2014.

Submittals were received from:

Melotte Morse Leonatti Parker (MMLP), Ltd./CM Engineering.
Miner Consulting Engineers, P.C.

The selection committee consisting of the City Engineer, two Assistant City Engineers, and the Fire Chief reviewed the proposals. Based upon review of the firm's qualifications and resources, Miner Consulting Engineers, P.C. was selected by the committee to recommend to City Council for contract negotiations.

Recommendation

The Public Works Department recommends that the City Council approve the choice of Miner Consulting Engineers, P.C. and authorize the Engineering Division to enter into negotiations with them for a service agreement.

After negotiations are completed with Miner Consulting Engineers, P.C. the service agreement will be submitted to City Council for final approval.

Submitted by: Randall D. Tweet, Public Works Director
Justin J. Johnson, P.E., Assistant City Engineer

Approved by: Thomas Thomas, City Manager