

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Quad Cities Distance Classic
Date: March 2, 2015



Attached is a letter, Activity application, route maps and a certificate of insurance from the Cornbelt Running Club. They are requesting to hold their 28th annual Quad Cities Distance Classic Half Marathon and 5K Road Races on Sunday, May 10, 2015 beginning at 7:30 am.

The Cornbelt Running Club will be working with the Police Department for traffic control. Both races will begin and end at Augustana College.

Also attached is a Resolution to be adopted by the City Council for the use of parts of IL.92 in Rock Island.

RECOMMENDATION:

It is recommended that Council approve the event for the Cornbelt Running Club and adopt the Resolution.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager

February 20, 2015

Aleisha Patchin
City Clerk
1528-3rd Avenue
Rock Island, IL 61201

Dear Aleisha Patchin:

Cornbelt Running Club requests permission to conduct the Quad Cities Distance Classic Half Marathon and 5K Road Races on Sunday, May 10th, 2015,. This is the race's 28th anniversary. Both races start and finish at Augustana College. All participants should be finished by 10:30 am.

If there are any question/problems, please call me: 309-764-8201. As in the past, we will cooperate fully with the Police Department to produce a safe event.

The course maps, insurance certificate, highway resolution form and activity permit applications are enclosed.

Sincerely,

Dale K. Manley
Race Director
Q.C. Distance Classic

CITY OF ROCK ISLAND

LICENSE APPLICATION



ACTIVITY PERMIT

APPLICANT INFORMATION

SPONSOR NAME/ORGANIZATION <i>CORNBEET RUNNING CLUB</i>	ADDRESS <i>315 - E Geo. Washington BLVD.</i>	CITY <i>DAVENPORT</i>	STATE <i>IA.</i>	ZIP CODE <i>52803</i>
TELEPHONE NO. <i>563 - 326 - 1942</i>				

CONTACT PERSON <i>DALE K. MANLEY</i>	ADDRESS <i>1132 - 23RD ST</i>	CITY <i>MOBILE</i>	STATE <i>IL</i>	ZIP CODE <i>61365</i>
TELEPHONE NO. <i>309 - 948 - 9653</i>				

ACTIVITY DETAILS

Type of Activity: (Check Appropriate Activity)

Parade	Run <i>X</i>	Walk	March	Bicycle Ride	Other (specify below)
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DATE OF ACTIVITY (MONTH/DAY/YR)	EVENT START TIME (AM/PM)	EVENT END TIME (AM/PM)
<i>MAY 10, 2015</i>	<i>7:30 AM</i>	<i>10:30 AM</i>
SETUP OF EVENT (MONTH/DAY/YR)	SET UP BEGINS (AM/PM)	SET UP ENDS (AM/PM)
<i>MAY 10, 2015</i>	<i>6:00 AM</i>	<i>7:30 AM</i>

Estimated number of: (Place Number in Appropriate Box)

Participants:	Floats:	Vehicles:	Bands:	Wheelchairs:	Horses:	Other:
<i>900 - 1000</i>	<i>Ø</i>	<i>2</i>	<i>Ø</i>	<i>Ø</i>	<i>Ø</i>	

CITY OF ROCK ISLAND

LICENSE APPLICATION

Number of volunteers available for traffic control: 20

Contact the Police Department to arrange for traffic control. Telephone Number: (309) 732-2402

Tail car provided by sponsor: Yes No

Ambulance/first aid provided by sponsor: Yes No

Route for Activity: Detailed description and map of city streets and property involved in activity must be attached to this application. Starting and ending locations as well as direction of travel need to be clearly indicated. If State-owned streets are included in route, Department of Transportation permission will be required for closing of streets. Please allow additional time (at least one month to six weeks) for this to be completed.

Are any State-owned streets involved? Yes No Unknown

Identify State-owned streets, if known. 5th Ave 24th St - 38th St.

Does sponsor provide barricades? Yes No

Are barricades required from City? Yes No Qty

Insurance requirements: In submitting this application, the undersigned agrees to provide certification of Liability Insurance Coverage for this event in an amount not less than \$300,000.00 for any person, and \$500,000.00 for any one accident, with the City of Rock Island being listed as additional insured for claims or damages which may arise out of said event. The undersigned further agrees to reimburse the city of Rock Island for any and all costs that exceed \$200.00 for the use of City streets and personnel.

Notification to Residents: In the case of applications for new events and/or new routes, the sponsor of said new event shall notify the residents and/or businesses located along said race route, parade route, or other, for that specific activity, in writing, at least three (3) weeks prior to City Council consideration. Prior to Council consideration, sponsor shall notify and obtain written approval or disapproval from the residents and/or businesses and submit a copy of same to the City Clerk. Any resident and/or business who objects to said event shall have the opportunity to be heard at the City Council meeting during which time the event is to be considered.

Note: The sponsor notification form for any new event/route is available in the City Clerk's office.

A copy of your application will be submitted to the Police Department for assistance with any needed traffic control. All required insurance papers must be attached to this application. Permit cannot be issued without proof of insurance.

Don R. Spady
Signature of Applicant

FEB 20, 2015
Date of Application

CITY OF ROCK ISLAND

LICENSE APPLICATION

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

City Council Approval
Date

City Clerk Approval
Date

Route Map and/or
Information Included

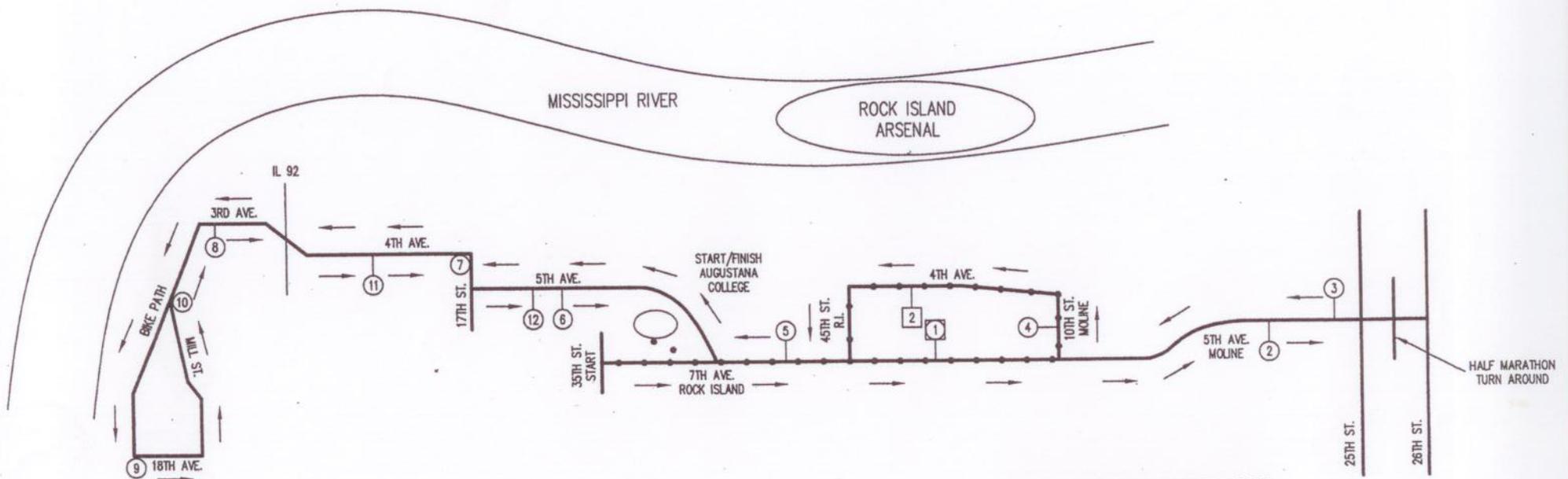
Insurance Information
Included

License Number

License Printed Date

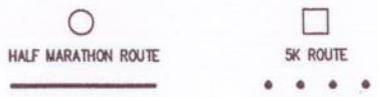
License Delivery Date

Return Completed Application to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010



QUAD CITIES DISTANCE CLASSIC
 HALF MARATHON & 5K ROUTE MAP

MAP NOT TO SCALE





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/17/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Jay Olson Insurance Agency, Inc. 217 E. Main St. StateFarm Knoxville, IA 50138 	CONTACT NAME: Jay Olson PHONE (A/C, No, Ext): 641 842-2161 E-MAIL ADDRESS: jay@jayolsonagency.com		FAX (A/C, No): 641 842-3590
	INSURER(S) AFFORDING COVERAGE		
INSURED Corbelt Running Club, Inc. 315 Geo Wash Blvd Davenport, IA 52803	INSURER A: State Farm Fire and Casualty Company		NAIC # 25143
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y		95-EH-8227-1	08/08/2014	08/08/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: <input type="checkbox"/> RETENTION \$			95-CQ-2292-9	09/01/2014	09/01/2015	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Quad-Cities Distance Classic, May 10th, 2015

CERTIFICATE HOLDER

CANCELLATION

The City of Rock Island

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

RESOLUTION NO. 05 - 2015

HIGHWAY RESOLUTION

WHEREAS, the Cornbelt Running Club is sponsoring a Half Marathon Road Race in the CITY of ROCK ISLAND which event constitutes a public purpose;

WHEREAS, this Half Marathon will require the temporary closure of the Southern most Eastbound lane on IL92 (5th Avenue), a State Highway in the CITY of ROCK ISLAND from 24th Street to 38th Street to the intersection of 7th Avenue ;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes;

NOW THEREFORE, BE IT RESOLVED by the CITY COUNCIL of the CITY of ROCK ISLAND that permission to close off the Southern most Eastbound lane on IL 92 (5th Avenue) from 24th Street to 38th Street to the intersection of 7th Avenue as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 7:30 A.M. and 10:30 A.M. on Sunday, May 10, 2015.

BE IT FURTHER RESOLVED, that this closure is for the public purpose of use for the Quad Cities Distance Classic Half Marathon Road Race.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as

follows: No Detour Needed.

BE IT FURTHER RESOLVED that the **Cornbelt Running Club** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that police officers or authorized flaggers shall, at the expense of the **Cornbelt Running Club**, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **Cornbelt Running Club** prior to reopening the State Highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **Cornbelt Running Club** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **Cornbelt Running Club**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: this paragraph is applicable when the Resolution pertains to a parade or when no detour is required.)

BE IT FURTHER RESOLVED, that the **Cornbelt Running Club** hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED, that the Cornbelt Running Club shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of **\$100,000 per person and \$500,000 aggregate** which has the Illinois Department of Transportation and its officials, employees, and agents as insured and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

ADOPTED by the CITY COUNCIL of the CITY OF ROCK ISLAND this 9th day of March, 2015, A.D.

MUNICIPAL CLERK

APPROVED by the CITY COUNCIL of the CITY of ROCK ISLAND this 9th day of March, 2015, A.D.

ATTEST: _____
MUNICIPAL CLERK

MAYOR