

**Memorandum
Public Works Department**



To: City Manager
Subject: State Contract Purchase
Date: May 1, 2015
Number: 2015 - 085

The Public Works Department/Fleet Services Division is scheduled to purchase two new vehicles this year. One will replace the van currently used by the Police Department Animal Control Officer; and the other will replace the one used by Public Works Department Building Maintenance. The Departments have discussed and agreed on the vehicle type and options to replace the current 2003 vehicles now in use. Staff agreed the option for long wheelbased size vans would be a better fit for transporting caged animals and building supplies/materials than the standard van. The option for the longer wheelbase is an additional \$4,612.00.

Recommendation

The Public Works Department recommends that City Council authorize the State Contract purchase of two (2) 2015 long wheelbased Ford Transit Vans from Landmark Ford Inc. in the amount of \$46,508.00.

Vendor: Landmark Ford Inc.
Payment Amount: \$46,508.00
Account Chargeable:
 Fund: 601 Fleet Services
 Division: 617 Fleet Services
 Cost Center: 365 Automotive Replacements
 Object Code: 56406 Motor Vehicle
 Budget \$42,000.00

Requisition Number: RO 005451

Submitted by: Wm Woeckener, Fleet Services Director
Randall D. Tweet, Public Works Director

Approved by: Thomas Thomas, City Manager