

**Memorandum
Public Works Department**



To: City Manager
Subject: Janitorial Contract
Date: July 6, 2015
Number: 2015-122

The Public Works Department/Fleet Services Division opened bids for the janitorial services on Monday, June 29, 2015. Bids were received from five (5) vendors.

The Public Works Department/Fleet Services Division compared the bids to the minimum specifications. All of the bids received met or exceeded the minimum specifications. The bid from Total Facility Maintenance was delivered late and was disqualified.

Buildings included in this contract are City Hall, Old Police Station, Public Works, Municipal Services, Visitors Center, New Police Station and Martin Luther King Center.

Bid Tabulation for annual cost:

Company Name	Location	Monthly Cost	Annual Cost	Total Contract		
FBG Service Corp.	Rock Island, IL	\$14,043.00	\$168,516.00	\$505,548.00		
Total Facility Maint.	Wood Dale, IL	\$14,440.67	\$173,288.03	\$519,864.09	Disqualified	(late bid)
PBS, Inc.	Davenport, IA	\$15,814.83	\$189,778.00	\$569,334.00		
Midwest Janitorial	Davenport, IA	\$16,748.00	\$200,976.00	\$602,928.00		
Black Tie, Inc.	Moline, IL	\$24,303.33	\$291,640.00	\$874,920.00		

RECOMMENDATION:

The Public Works Department recommends that City Council award the three (3) year contract to FBC Service Corporation, in the amount of \$505,548.00.

Vendor: FBC Service Corporation
 Contract Amount: \$ 505,548.00

Accounts Chargeable:	101-617111-53801-0000000 =	\$ 59,940.00
	101-617112-53801-0000000 =	\$ 22,331.00
	101-617114-53801-0000000 =	\$ 12,444.00
	101-617120-53801-0000000 =	\$ 45,127.00
	101-312118-53801-0000000 =	\$ 1,401.00
	211-356941-53801-0000000 =	\$ 27,262.00

		\$168,516.00

Fund:	101	General Fund
Division:	617	Fleet Services
Cost Center:	111	City Hall / Police Bldg.
	112	Public Works Bldg.
	114	Municipal Services Garage
	242	Visitors Center Office
	120	New Police Station
Object Class:	53801	Buildings & Grounds I

Fund:	211	Martin Luther King Center
Division:	356	M L King Comm. Center
Cost Center:	941	M L K Bldg.
Object Class:	53801	Buildings & Grounds

Requisition Number: R00

Submitted by: Randall D. Tweet, Public Works Director
William R. Woeckener, Fleet Services Director

Approved by: Thomas Thomas, City Manager