

**Memorandum
Public Works Department**



To: City Manager
Subject: City Hall Window Replacement, Project 2576
Date: August 4, 2015
Number: 2015-137

Trotter General Contracting Inc., is due payment #2 and Final for the City Hall Window Replacement, Project 2576.

Recommendation

The Public Works Department recommends that the City Council approve the payment to Trotter General Contracting Inc., in the amount of \$34,700.00.

Vendor: Trotter General Contracting Inc.
Payment Amount: \$34,700.00

Fund:	301	Capital Improvements
Department:	617	Fleet Services
Cost Center:	111	City Hall/Police Building
Object Code:	53807	>\$10,000 Building/Facility Improvements
Project:	2576	City Hall Window Replacement

Purchase Order Number: P004691
Requisition Number: R005599

Submitted by: Randall D. Tweet, Public Works Director
Michael J. Kane, P.E., City Engineer

Approved by: Thomas Thomas, City Manager