

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Anderson Street Closing
Date: August 3, 2015



Attached is an application from Terry Anderson requesting to close off 21st Street between 16th Avenue and 17th Avenue on Sunday, September 20, 2015 from noon to 6:00 pm for the Highland Park Historic Neighborhood Association's Block Party.

Also attached is a list of signatures of the neighbors that may be affected by this street closing. Food will not be sold. Sound Amplification will not be used.

RECOMMENDATION:

It is recommended that Council approve the application for the street closing.

Submitted by: Aleisha L. Patchin, City Clerk
Approved by: Thomas Thomas, City Manager



ROCK ISLAND ILLINOIS

CITY OF ROCK ISLAND

PERMIT APPLICATION

STREET CLOSING REQUEST

APPLICANT INFORMATION

CONTACT NAME	ADDRESS	CITY	STATE	ZIP CODE
Terry Anderson	1704 22 ND ST.	R.I.	IL	61201
TELEPHONE NO.	788-4620			

ALTERNATE NAME	ADDRESS	CITY	STATE	ZIP CODE
Cell	309-716-5904			202-276-8183
TELEPHONE NO.				

Street area to be blocked off: (attach map if possible) 21ST ST. St/Ave
 between 16TH St/Ave and 17TH St/Ave

Day(s)	Date(s)	Start Time	End Time
1	Sept 20 TH 2015	12:00 PM	6:00 PM Historic

HIGHLAND PARK Neighborhood ASS

TYPE OF EVENT – PURPOSE (Block party, etc.) Block Party

Will AMPLIFIED sound be used? YES _____ NO X

If YES – a Sound Amplification Permit is required. Applications are available from the City Clerk. Fee for Sound Amplification Permit is \$25.00 per day. Sound Amplification after 6:00 pm and on Sundays requires approval by the City Council.

Will FOOD be sold? YES _____ NO X

If YES – the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required. *NO*

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be provided on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

Tony M. Johnson
Signature of Applicant

AUGUST 3 2015
Date of Application

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

APPROVALS

Public Works	Police	City Council	Insurance
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City Clerk Approval Date

License Number

License Printed Date

License Delivery Date

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010

