

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Second Baptist Church - Street Closing
Date: September 3, 2015



Attached is an application from Moses Robinson on behalf of the Second Baptist Church located at 919 6th Avenue. They are requesting a street closure at 9th Street between 6th and 7th Avenue on Saturday, October 31, 2015 from 5:00 pm to 9:00 pm for their Halloween Trunk or Treat event. It is noted that the Trunk or Treat event is in collaboration with the Martin Luther King Center.

The purpose of the street closing is for the safety of the children and families as they cross 9th Street during this event. The event will include games, face painting and other age appropriate activities shared between the grounds of Second Baptist Church and the Martin Luther King Center.

It is a requirement that signatures be obtained from the neighbors that may be affected by this event. However, Second Baptist Church has stated that the portion of 6th Avenue, which is in front of the church is currently under construction, and the location where the children will cross the street between Martin Luther King Park (601 9th Street), which on the east side and the Martin Luther King Center (630 9th Street), which is on the right side has no houses that will be affected by the street closure.

No sound will be utilized and food will not be sold. The certificate of insurance is forthcoming.

RECOMMENDATION:

It is recommended that Council approve the street closing for Second Baptist Church.

Submitted by: Aleisha L. Patchin, City Clerk
Approved by: Thomas Thomas, City Manager

To: The City of Rock Island Mayor Dennis Pauley & City Council members

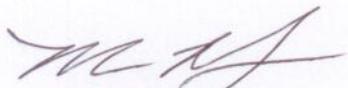
From: Second Baptist Church 919 6th Ave Rock Island, IL 61201

Re: Trunk or Treat Event

Honorable Mayor Dennis Pauley & City Council Members, greetings from the members of Second Baptist church where Joseph D Williamson III is Pastor. Ladies and gentleman Second Baptist Church would like to request to have 9th street closed between 7th Ave and 6th Ave on Saturday October 31st, Halloween night from 5pm to 9pm. The purpose of the street closure will be to ensure public safety for the hundreds of kids and families that visit our annual Halloween Trunk or Treat event.

This event will be going into our 4th year, which gives families a safe alternative as they take part in Halloween activities. Trunk or Treat numbers were close to 300 last year, with that continuing to grow with attendees each year. Trunk or Treat is an event that is done in collaboration with the Martin Luther King Center our goal is to provide a safe alternative for kids and families on Halloween night. Trunk or Treat offers games, face painting, candy and age appropriate activities shared between the grounds of Second Baptist Church and the Martin Luther King Center. The street closure will provide a safe location for Kids and families going between the two locations to cross 9th street. 6th Ave which is currently in front of the Church is under construction with the sewer line installs. The application requires signatures of effected neighbor's, but this location will be between the MLK Park on the east side and the MLK Center on the right side no houses will be affected by this closure.

Thank you for your time and consideration



Moses Robinson

Second Baptist Church Youth Ministry



ROCK ISLAND
ILLINOIS

CITY OF ROCK ISLAND

PERMIT APPLICATION

STREET CLOSING REQUEST

APPLICANT INFORMATION

ON Behalf of Second Baptist church

CONTACT NAME	ADDRESS	CITY	STATE	ZIP CODE
Moses Robinson	924 6 th Street	R. I.	IL	61201
TELEPHONE NO.	309-314-1606			

ALTERNATE NAME	ADDRESS	CITY	STATE	ZIP CODE
Bonnie Jacobs		R. I.	IL	61201
TELEPHONE NO.	309-738-3974			

Street area to be blocked off: (attach map if possible) 9th Street St/Ave
 between 7th Ave St/Ave and 6th Ave St/Ave

Day(s)	Date(s)	Start Time	End Time
Saturday	OCT 31 ST	5PM	9PM

TYPE OF EVENT - PURPOSE (Block party, etc.) Second Baptist church Trunk or Treat

Will AMPLIFIED sound be used? YES ~~X~~ NO

If YES - a Sound Amplification Permit is required. Applications are available from the City Clerk. Fee for Sound Amplification Permit is \$25.00 per day. Sound Amplification after 6:00 pm and on Sundays requires approval by the City Council.

Will FOOD be sold? YES _____ NO

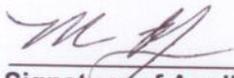
If YES - the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be provided on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.



Signature of Applicant

9/1/15

Date of Application

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

APPROVALS

Public Works	Police	City Council	Insurance
--------------	--------	--------------	-----------

City Clerk Approval Date

License Number

License Printed Date

License Delivery Date

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010

