

**Memorandum  
Office of the City Clerk**

**To:** Thomas Thomas, City Manager  
**Subject:** Street Closing - Nyman  
**Date:** September 14, 2015



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Attached is an application from Karen Nyman requesting a street closure for 28<sup>th</sup> Street between 28<sup>th</sup> Avenue and 29<sup>th</sup> Avenue on Saturday, October 10, 2015 from 11:15 am to 3:30 pm for a Block Party.

Also attached is a list of signatures of the neighbors that may be affected by the street closing. Food will not be sold and sound amplification will not be utilized.

**RECOMMENDATION:**

It is recommended that Council approve the street closing request.

**Submitted by:** Aleisha L. Patchin, City Clerk  
**Approved by:** Thomas Thomas, City Manager

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ROCK ISLAND  
ILLINOIS

# CITY OF ROCK ISLAND

## PERMIT APPLICATION

### STREET CLOSING REQUEST

#### APPLICANT INFORMATION

CONTACT NAME	ADDRESS	CITY	STATE	ZIP CODE
Karen Nyman	2807 - 29th Avenue	Rock Island	Illinois	61201
TELEPHONE NO.				
309-786-0686				

ALTERNATE NAME	ADDRESS	CITY	STATE	ZIP CODE
Sue Murphy	2819 - 28th Street	Rock Island	Illinois	61201
TELEPHONE NO.				
309-793-5169				

Street area to be blocked off: (attach map if possible) 28th St/Ave  
 between 29th St/Ave and 28th St/Ave

Day(s)	Date(s)	Start Time	End Time
Saturday	October 10, 2015	11:15 A.M.	3:30 P.M.

TYPE OF EVENT – PURPOSE (Block party, etc.) Block party

Will AMPLIFIED sound be used? YES \_\_\_\_\_ NO ✓

If YES – a Sound Amplification Permit is required. Applications are available from the City Clerk. Fee for Sound Amplification Permit is \$25.00 per day. Sound Amplification after 6:00 pm and on Sundays requires approval by the City Council.

Will FOOD be sold? YES \_\_\_\_\_ NO ✓

If YES – the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be provided on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

Karen A. Nyman  
Signature of Applicant

Sept. 10, 2015  
Date of Application

**DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE**

**APPROVALS**

Public Works	Police	City Council	Insurance
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City Clerk Approval Date

License Number

License Printed Date

License Delivery Date

Return completed application and additional documents to:  
City Clerk's Office, 1528 3<sup>rd</sup> Avenue, Rock Island, IL. 61201  
(309) 732-2010

