

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Quad Cities River Bandits 5K
Date: January 4, 2016



Attached is an application, letter and two (2) route maps from Denise Clark, Director of Community Relations for the Quad Cities River Bandits. They are requesting permission to hold a 5K Run/Walk on Saturday, April 23, 2016 from 9:00 am to 10:00 am. The race will begin and end at Modern Woodmen Park in Davenport, Iowa.

Also attached is a Resolution to be adopted by the City Council for temporary closure of Highway 67 (Centennial Bridge) to 2nd Avenue and Highway 92 from 16 ½ Street to 18th Street.

The Quad Cities River Bandits will be working with the Police Department for traffic control. It is noted that the Quad Cities River Bandits has notified and received permission from the Rock Island Parks and Recreation Department for utilization of the bike paths.

The purpose of this race is for a fundraiser for the Quad City River Bandits Scholarship Program (Bandit Scholars) for Quad City area college students. The certificate of insurance is attached.

RECOMMENDATION:

It is recommended that Council approve the event for the Quad Cities River Bandits and adopt the Resolution.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager

December 3, 2015

City of Rock Island
Attn: Aleisha Patchin
City Clerk's Office
1528 3rd Avenue
Rock Island, IL 61801

Dear Aleisha,

The Quad Cities River Bandits request approval from the City of Rock Island to conduct a 5K race on the morning of April 23, 2016. The race will begin on 2nd Street and end at Modern Woodmen Park, where there will be awards, refreshments, food, games, and activities for kids, vendor booths, music and more. The course will cross over the Mississippi River to include both Iowa and Illinois sides of the Quad Cities. We have researched the date and are confident we are not imposing on any other race in the immediate area. The race will begin at 9:00am on 2nd Street, between Western Ave and Gaines St, and will conclude inside the ballpark.

Our formal request is as follows:

- Closure of 2nd Street in Davenport from Western Avenue to the Centennial Bridge from 8:30 to 9:15am
- Reduced northbound lane of Centennial Bridge from 8:30 to 9:30am.
- Reduced lane on 2nd Avenue in Rock Island between Centennial Bridge and 17th Street from 8:30am to 10:00am.
- Closure of 17th Street (connecting the runners from 2nd Avenue to bike path) from 8:30 to 10:00am.
- Permission to use bike path between Centennial Bridge and 24th St in Rock Island (bridge leading to Arsenal Island) from 8:30 to 10:00am.
- Closure of bike path from Arsenal Bridge to modern Woodmen Park from 9:00 to 10:00am.

The QC River Bandits believe this will be a fun event for families and residents of the QC area and are looking forward to continuing the annual Race to Home 5K at Modern Woodmen Park. The approval of this request and the assistance of the City departments (where needed) will be deeply appreciated.

Sincerely,



Denise Clark
Director of Community Relations
Quad Cities River Bandits
denise@riverbandits.com
563-333-2736

CITY OF ROCK ISLAND

LICENSE APPLICATION



ACTIVITY PERMIT

APPLICANT INFORMATION

SPONSOR NAME/ORGANIZATION	ADDRESS	CITY	STATE	ZIP CODE
Quad Cities River Bandits	209 S. Gaines St.	Davenport	IA	52802
TELEPHONE NO. 563-324-3000				

CONTACT PERSON	ADDRESS	CITY	STATE	ZIP CODE
Denise Clark	209 S. Gaines St.	Davenport	IA	52802
TELEPHONE NO. 563-333-2736				

ACTIVITY DETAILS

Type of Activity: (Check Appropriate Activity)

Parade	Run <input checked="" type="checkbox"/>	Walk	March	Bicycle Ride	Other (specify below)
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DATE OF ACTIVITY (MONTH/DAY/YR)	EVENT START TIME (AM/PM)	EVENT END TIME (AM/PM)
4/23/16	9:00 am	10:00 am
SETUP OF EVENT (MONTH/DAY/YR)	SET UP BEGINS (AM/PM)	SET UP ENDS (AM/PM)
4/23/16	8:00 am	10:30 am

Estimated number of: (Place Number in Appropriate Box)

Participants: 850	Floats:	Vehicles:	Bands:	Wheelchairs:	Horses:	Other:
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CITY OF ROCK ISLAND

LICENSE APPLICATION

Number of volunteers available for traffic control: as many as needed

Contact the Police Department to arrange for traffic control. Telephone Number: (309) 732-2402

Tail car provided by sponsor: Yes _____ No _____

Ambulance/first aid provided by sponsor: Yes No _____

Route for Activity: Detailed description and map of city streets and property involved in activity must be attached to this application. Starting and ending locations as well as direction of travel need to be clearly indicated. If State-owned streets are included in route, Department of Transportation permission will be required for closing of streets. Please allow additional time (at least one month to six weeks) for this to be completed.

Are any State-owned streets involved? Yes _____ No _____ Unknown

Identify State-owned streets, if known. _____

Does sponsor provide barricades? Yes _____ No

Are barricades required from City? Yes _____ No Qty _____

Insurance requirements: In submitting this application, the undersigned agrees to provide certification of Liability Insurance Coverage for this event in an amount not less than \$300,000.00 for any person, and \$500,000.00 for any one accident, with the City of Rock Island being listed as additional insured for claims or damages which may arise out of said event. The undersigned further agrees to reimburse the city of Rock Island for any and all costs that exceed \$200.00 for the use of City streets and personnel.

Notification to Residents: In the case of applications for new events and/or new routes, the sponsor of said new event shall notify the residents and/or businesses located along said race route, parade route, or other, for that specific activity, in writing, at least three (3) weeks prior to City Council consideration. Prior to Council consideration, sponsor shall notify and obtain written approval or disapproval from the residents and/or businesses and submit a copy of same to the City Clerk. Any resident and/or business who objects to said event shall have the opportunity to be heard at the City Council meeting during which time the event is to be considered.

Note: The sponsor notification form for any new event/route is available in the City Clerk's office.

A copy of your application will be submitted to the Police Department for assistance with any needed traffic control. All required insurance papers must be attached to this application. Permit cannot be issued without proof of insurance.

Genise Clark
Signature of Applicant

12/3/15
Date of Application

CITY OF ROCK ISLAND

LICENSE APPLICATION

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

City Council Approval Date

City Clerk Approval Date

Route Map and/or Information Included

Insurance Information Included

License Number

License Printed Date

License Delivery Date

**Return Completed Application to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010**

1. **Start: 2nd Street (Davenport- between Centennial Bridge and Western Avenue)**
2. **West on 2nd St to Highway 67 (Centennial Bridge)**
3. **South on Highway 67 to 2nd Ave**
4. **East on 2nd Ave to 17th St**
5. **North on 17th St to Bike Path (crossing IL Highway 92)**
6. **East on Bike Path to Arsenal Bridge**
7. **North on Arsenal Bridge to Bike Path (Davenport)**
8. **West on Bike Path finishing inside Modern Woodmen Park**



RESOLUTION NO. 01-2016

HIGHWAY RESOLUTION

WHEREAS, the **QC River Bandits** is sponsoring a **5K Run/Walk** in the CITY of ROCK ISLAND which event constitutes a public purpose;

WHEREAS, this **Race** will require the temporary closure of the **Eastern most Northbound lane on Highway 67 (Centennial Bridge) to 2nd Avenue, AND Highway 92 from 16 ½ Street to 18th Street**, a State Highway in the CITY of ROCK ISLAND.

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes;

NOW THEREFORE, BE IT RESOLVED by the CITY COUNCIL of the CITY of ROCK ISLAND that permission to close off the **Eastern most Northbound lane on Highway 67 (Centennial Bridge) to 2nd Avenue, AND Highway 92 from 16 ½ Street to 18th Street**, as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **8:30 A.M. and 10:00 A.M. on Saturday, April 23, 2016.**

BE IT FURTHER RESOLVED that this closure is for the public purpose of use for the **Quad Cities River Bandits 5K Race.**

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows: **Detour as follows: Eastbound 92 traffic shall be directed South on 16th Street to 3rd Avenue East or West when available and onward. Westbound 92 traffic shall be directed South on 18th Street to 3rd Avenue West and onward.**

BE IT FURTHER RESOLVED that the **Quad Cities River Bandits** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that police officers or authorized flaggers shall, at the expense of the **Quad Cities River Bandits**, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **Quad Cities River Bandits** prior to reopening the State Highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **Quad Cities River Bandits** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **Quad Cities River Bandits**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: this paragraph is applicable when the Resolution pertains to a parade or when no detour is required.)

BE IT FURTHER RESOLVED, that the **Quad Cities River Bandits** hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED, that the **Quad Cities River Bandits** shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of **\$100,000 per person and \$500,000 aggregate** which has the Illinois Department of Transportation and its officials, employees, and agents as insured and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part

of the conditions of said permission.

ADOPTED by the CITY COUNCIL of the CITY OF ROCK ISLAND this 11th day of January,
2016, A.D.

MUNICIPAL CLERK

APPROVED by the CITY COUNCIL of the CITY of ROCK ISLAND this 11th day of January,
2016 A.D.

ATTEST: _____
MUNICIPAL CLERK

MAYOR