

Memorandum Public Works Department



To: City Manager
Subject: 2016 Sod Replacement/Tree Program, Project 2141
Date: January 11, 2016
Number: 2016-002

The Public Works Department has been contacted by Greenspace Associates in regards to extending their contract for the 2016 Sod Replacement/Tree Program. A provision in the 2015 contract states that if both parties agree, the contract can be extended an additional year. The work performed by Greenspace Associates on this maintenance project was of exceptional quality and at favorable unit prices.

Engineering typically sees a yearly increase in labor costs of at least 3% and material costs of 2% for our maintenance programs. This anticipated rise in labor and construction material prices would likely increase the programs' unit prices over last year.

The program was funded for approximately \$129,141 in 2015. The 2016 program will be funded by utility funds to a similar amount.

Recommendation:

It is recommended that the City Council extend the 2015 Sod Replacement/Tree Program, Project 2141 maintenance contract with Greenspace Associates in order to perform the required maintenance through 2016.

Vendor: Greenspace Associates

Contract Amount: \$120,000

Accounts Chargeable:

Fund:	501	Water Operation and Maintenance
Department:	619	Utilities Maintenance
Cost Center:	356	Water Distribution Maintenance
Object Code:	53806	Infrastructure Maintenance

Fund:	501	Water Operation and Maintenance
Department:	619	Utilities Maintenance
Cost Center:	359	Service Repair Program
Object Code:	53806	Infrastructure Maintenance
Project:	2526	Water Service Repair Program

Fund:	506	Wastewater Operation and Maintenance
Department:	619	Utilities Maintenance
Cost Center:	359	Service Repair Program
Object Code:	53806	Infrastructure Maintenance
Project:	2564	Sewer Lateral Repair Program

Fund:	506	Wastewater Operation and Maintenance
Department:	619	Utilities Maintenance
Cost Center:	346	Wastewater Collection Maintenance

Object Code: 53806	Infrastructure Maintenance
Project: 2158	Emergency Sanitary Sewer Repair
Fund: 507	Stormwater Utility
Department: 619	Utilities Maintenance
Cost Center: 348	Southwest Collection Maintenance
Object Code: 53806	Infrastructure Maintenance

Submitted by: Randall D. Tweet, Public Works Director
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Approved by: Thomas Thomas, City Manager