

MEMORANDUM
Police Department

TO: Mr. Thomas Thomas, City Manager

SUBJECT: Police Dry Cleaning Contract
RE: Renewal of Contract

NUMBER: 02-16
DATE: 01/18/16

The current Dry Cleaning Contract between the City of Rock Island and Burke Cleaners, Inc. for the cleaning of police uniforms expired December 31, 2014. As outlined in the contract, this contract may be renewed each year for two years at the request of the contractor and was renewed until December 31st, 2015. A written request has been received from Burke Cleaners, Inc. (see attached) for the second renewal and is being submitted for consideration by the City Council.

RECOMMENDATION:

I recommend that the City Council authorize the final renewal of the dry cleaning contract with Burke Cleaners, Inc. for one year, expiring December 31, 2016, at the prices quoted in the existing contract.



SUBMITTED BY: Lt. Tim McCloud
Commander, T.S.D.



APPROVED: Jeffery VenHuizen
Chief of Police

APPROVED: Mr. Thomas Thomas
City Manager

CC: Lt. Tim McCloud



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563-322-3578 • Fax 563-322-3987

January 18, 2016

Rock Island Police Department
Attention: Lieutenant Tim McCloud
1212 5th Avenue
Rock Island, IL 61201

Re: Contract Renewal

Burke Cleaners, Inc. would like to extend its dry cleaning contract with the City of Rock Island Police Department for one additional year (calendar year 2016) under the same provisions of the current contract, which went into effect January 1st of 2015. We enjoy doing business with Rock Island's finest. Thank you for your business! Feel free to contact me directly if you have any questions or concerns.

Sincerely,

Lisa Hendriks
Office Manager
Burke Cleaners, Inc.
563 322-3578 Ext. 104