

**Memorandum
Public Works Department**



To: City Manager
Subject: Vehicle Lease Agreement
Date: November 27, 2015
Number: 2015-222

The Public Works Department/Fleet Services Division requested bids on a three (3) year lease agreement for nine (9) 2016 Ford F150 pickup trucks. Eight (8) lease pickups will be used by the Community/Economic Development Department, Inspection Division and one (1) by the Library in their daily operations. The lease is full maintenance with three annual payments and no additional cost for repairs or maintenance. The vehicles have full three year warranty and Enterprise will pay Fleet Services to perform the maintenance over the life of the agreement. The Department cost other than the annual payment for the term of lease will be fuel only. Leasing vehicles provides staff with larger pickups and saves the City funds annually. A summary of the bids is attached and the first year savings follows:

	Monthly	Annual
CED	1 \$229.07	\$2,748.84
	7 <u>\$1,442.56</u>	<u>\$17,310.72</u>
	Annual Lease Cost \$1,671.63	\$20,059.56
	Annual City Vehicle Cost	<u>\$33,167.00</u>
	Annual Savings	\$13,107.44
Library	Monthly	Annual
	Annual Lease Cost <u>\$231.31</u>	<u>\$2,775.72</u>
	Annual Library Vehicle Cost	\$4,145.00
	Annual Savings	\$1,369.28

Recommendation

The Public Works Department recommends that City Council authorize a three year lease agreement with Enterprise Fleet Inc. for nine (9) 2016 Ford F150 Pickups in the amount of \$71,655.84.

Submitted by: Wm. Woeckener, Fleet Services Director
Randall D. Tweet, Public Works Director

Approved by: Thomas Thomas, City Manager

2015 Lease Truck Bid Tab

Vendor	QTY	Type	Model Vehicle Bid	Monthly Lease Rate	Annual Cost	3 Year Total Lease Cost
Enterprise Fleet	1	4x4	F150 Super Cab XL	\$229.07	\$2,748.84	\$8,246.52
Aurora IL	7	4x2	F150 Super Cab XL	\$1,442.56	\$17,310.72	\$51,932.16
	1	4x2	F150 Super Cab XL	\$231.31	\$2,775.72	\$8,327.16
			Total			
			Cost.....	\$1,902.94	\$22,835.28	\$68,505.84
			Plus \$350. per vehicle @ termination			\$3,150.00
						\$71,655.84
Eridsen Chevrolet	1	4x4	Silverado Double Cab	\$245.00	\$2,940.00	\$8,820.00
Milan IL	7	4x2	Silverado Double Cab	\$1,715.00	\$20,580.00	\$61,740.00
	1	4x2	Silverado Double Cab	\$273.00	\$3,276.00	\$9,828.00
			Total			
			Cost.....	\$2,233.00	\$26,796.00	\$80,388.00
Acme Auto	1	4x4	F150 Super Cab XL	\$545.00	\$6,540.00	\$19,620.00
North Haven CT	7	4x2	F150 Super Cab XL	\$3,850.00	\$46,200.00	\$138,600.00
	1	4x2	F150 Super Cab XL	\$595.00	\$7,140.00	\$21,420.00
			Total			
			Cost.....	\$4,990.00	\$59,880.00	\$179,640.00
Reynolds Ford	1	4x4	F150 Super Cab XL	\$684.14	\$8,209.69	\$24,629.07
East Moline IL	7	4x2	F150 Super Cab XL	\$4,115.99	\$49,391.83	\$148,175.49
	1	4x2	F150 Super Cab XL	\$628.10	\$7,537.14	\$22,611.42
			Total			
			Cost.....	\$5,428.22	\$65,138.66	\$195,415.98
Green Chevrolet	1	4x4	Silverado Double Cab	\$750.56	\$9,006.74	\$27,020.22
East Moline IL	7	4x2	Silverado Double Cab	\$4,816.13	\$57,793.54	\$173,380.62
	1	4x2	Silverado Double Cab	\$688.00	\$8,256.00	\$24,768.00
			Total			
			Cost.....	\$6,254.69	\$75,056.28	\$225,168.84