

**Memorandum
Public Works Department**



To: City Manager
Subject: Adopt-A-Highway Program
Date: January 28, 2016
Number: 2016-018

Keep Rock Island Beautiful is submitting a request from the Highland Park Neighborhood Association to participate in the Adopt-A-Highway Program.

The area they would like to adopt is 20th Street from 9th to 18th Avenue.

The Adopt-A-Highway agreement states that each individual or organization will clean their adopted area a minimum of four times per year.

Recommendation

The Public Works Department recommends that the City Council approve the City Manager to sign the Adopt-A-Highway Program agreement.

Submitted by: Randall D. Tweet, Public Works Director
Michelle Martin, Assistant to the Public Works Director

Approved by: Thomas Thomas, City Manager



ADOPT-A-HIGHWAY PROGRAM

ORGANIZATION:

Permit No. _____

Name: Highland Park Neighborhood Association
(Organization, group, or individual)

Mailing Address: 1620- 22nd Street c/o Sue Swords

Approval is hereby requested to enter within public right-of-way to perform litter removal along the following highway:

Highway Name: 20th Street
(include State or Federal Route Number if applicable)

Beginning at: 18th Avenue

Ending at: 9th Avenue

AGREEMENT:

The organization agrees, if granted a permit to do said work, the following stipulations govern:

1. The organization acknowledges the hazardous nature of the work involved in participating in the Adopt-A-Highway Program.
2. The organization agrees to comply with the terms and conditions of the Adopt-A-Highway Act.
3. The organization agrees that the volunteers or the volunteers' agent shall assume all liability for and hold Keep Rock Island Beautiful or members of Keep Rock Island Beautiful harmless from any and all claims of action resulting from the group's volunteers or agents work in the program, except for the negligent acts of Keep Rock Island Beautiful and the agents or members.
4. The organization agrees that the volunteers or the volunteers' agent shall assume all liability for and hold the City of Rock Island or employees of the City of Rock Island harmless from any and all claims of action resulting from the group's volunteers or agents work in the program, except for the negligent acts of the city and the city agents or employees.
5. The organization agrees that the volunteers or the volunteers' agent shall assume all liability for and hold the State and the State's agent or employees harmless from any and all action resulting from the group's volunteers or agents work in the program, except for the negligent acts of the State and the State's agents or employees.
6. Members of the organization are jointly and severally bound by the terms and conditions set forth in this agreement.

KEEP ROCK ISLAND BEAUTIFUL'S RESPONSIBILITIES

1. Coordinate the Adopt-A-Highway Program;
2. Provide safety training to the organization's group coordinator or designee;
3. Provide safety vests, trash bags, and safety literature;
4. Manage records of clean up efforts and the amount of litter collected from city streets;
5. Notify the City of Rock Island when an organization has completed clean up efforts so that litter may be collected.

CITY OF ROCK ISLAND'S RESPONSIBILITIES

1. Approve the specific section of right-of-way that is adopted;
2. Erect a sign that conforms to Illinois Department of Transportation standards at each end of an adopted section with the name or acronym of the group displayed;
3. Remove filled garbage bags from an adopted section as soon as practical after litter collection has occurred, and shall otherwise be responsible for removing litter from adopted section only under unusual circumstances such as to remove large, heavy, or hazardous items.

The City of Rock Island reserves the right to terminate this agreement and remove Adopt-A-Highway signs when in the sole judgment of the city, if it is found that the Organization(s) has not met the terms and conditions of this agreement.

This Agreement shall begin on _____.

The Organization agrees to pick up litter four (4) times per year.

ORGANIZATION:

Applicant: Sue Swords By: [Signature]
(please print or type) (signature of applicant)

Address: 1620 - 22nd St. Date: Oct. 24, 2015

Telephone: 786-8273
(Days) (Evenings)

E-Mail Address: j.swords@yahoo.com

~~KEEP ROCK ISLAND BEAUTIFUL:~~

By: [Signature] Date: 11-4-2015
Carolyn Potter, Executive Director

CITY OF ROCK ISLAND:

By: _____ Date: _____
City Manager

Attest: _____
City Clerk