

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Mr. Thomas Thomas, City Manager
SUBJECT: Adjustment to the CY 2016 Budget

Number: 004-16
Date: 02-08-16

An adjustment to the CY 2016 budget in the amount of \$340,784.13 is requested by the Public Works Department reference the Capital Improvement Fund. This adjustment consists of utilizing unused bond funds issued for the 11th Street Intersection Improvements project for the purpose of completing this project in CY 2016.

The requested budget adjustment is for the following account number:

301-616311-53806-2769000	\$340,784.13	Infrastructure Maintenance
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Recommendation: Council approve the budget adjustment increasing the Capital Improvement Fund (301) budget for CY 2016 by \$340,784.13.

Submitted by: Linda Barnes, Interim Finance Director
Donald Reichert, Budget Coordinator

Approved: Thomas Thomas, City Manager