

**Memorandum
Human Resources Department**

To: Thomas Thomas, City Manager
Subject: General Liability Claim
Date: February 29, 2016



The General Liability Committee approved one (1) general liability claim for over \$500.00.

Recommendation:

The General Liability Committee recommends the City Council approve payment to Nancy Short in the amount of \$4,151.00; on 10/10/15 Ms. Short had a sewer back-up in her home.

Vendor: Nancy Short
Payment Amount: \$4,151.00
Fund: 621 Self Insurance
Division: 157133 Insurance
Cost Center: 53602 General Liability
Object Class: 0000000 Insurance Claims

Purchase Order Number: R005971

Submitted by: John Thorson, Human Resources Director
Patrick Doherty, Risk Manager

Approved by: Thomas Thomas, City Manager