

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Outdoor Event - Hilltop Tavern
Date: March 25, 2016



Attached is a letter from Kavanaugh's Hilltop Tavern requesting permission to hold an event outside in the parking lot on Saturday, April 30, 2016 from 11:00 am to 5:00 pm. The event is sponsored by OZO, an Augustana College fraternity. The parking lot area will be fenced off and the beer garden will be roped-off. Security personnel and off-duty Police Officers will be provided. I.D.'s will be checked and wristbands utilized.

Augustana College has granted permission for the OZO fraternity to co-host this event at Kavanaugh's Hilltop Tavern located at 1228 30th Street. The letter of permission is attached.

Amplified sound (music) will be provided by a disc jockey from 11:00 am to 5:00 pm. Kavanaugh's Hilltop Tavern has stated that the neighbors that may be affected by the sound amplification will be contacted.

In the past, the Hilltop Tavern has held similar events outside at this location without any problems.

RECOMMENDATION:

It is recommended that Council approve the outside event for Kavanaugh's Hilltop Tavern, subject to complying with all liquor license regulations and subject to being closed down early if noise complaints are received.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager

Kavanaugh's Hilltop
1228 30th Street
Rock Island, IL 61201
309.786.9055



March 17, 2016

Mayor Dennis Pauley
Rock Island City Hall
1528 – 3rd Avenue
Rock Island, IL 61201

RE: Request for outside gathering April 30, 2016

Dear Mayor Pauley:

This letter is a request to have an event sponsored by OZO an Augustana Fraternity, in the parking lot of the Hilltop Tavern on Saturday April 30, 2016.

This gathering is an approved off-campus event with all Augustana guidelines followed per Greek council handbook rules of conduct.

The hours of the event will be 11:00am to 5:00 p. m. with a DJ playing. The area will be fenced off and the beer garden will be a roped-off area with I.D./wrist band check. Off-duty officers and security personnel will be provided.

Thank you for your consideration with this request and all requests in the past.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Tim Kavanaugh'.

Tim Kavanaugh

Hilltop Tavern

563.529.3203

hilltop122830@gmail.com

OK
D.P.

Office of Student Life and Leadership

March 17, 2016

To Whom It May Concern,

I am writing in support of Kavanaugh's Hilltop Tap's request to be the host site for an event on **Saturday, April 30th, 2016** from **11:00p-5:00p** at their establishment (1228 30th Street, Rock Island, Illinois). This event has been cleared through Augustana College's Office of Student Life and Leadership and we are working with Kavanaugh's to make this event safe and within the regulations of Rock Island. The student organization hosting the event is working with Kavanaugh's to provide games and entertainment for all the guests (both minors and of age) and ensure that those that are minors do not have access to the bar area. Non-alcoholic beverages will be provided and of age individuals can purchase their own alcoholic beverage, should they choose to do so, at the bar area. Augustana College Greek Life will support the chapter in providing three uniformed off duty Police Officers for this event. If you have any questions please feel free to contact me via email at kateybignall@augustana.edu or by phone at 309-794-2695.

Sincerely,



Katey Bignall
Director of Greek Life
309-794-2695