

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Alleman High School 5K & 1-Mile Race Event
Date: March 21, 2016



Attached is a letter, Activity application, and two (2) maps from Principal David Hobin on behalf of Alleman Catholic High School. They are requesting to hold a 5K road race and a 1-Mile road race on Saturday, June 25, 2016 from 7:30 am to 9:30 am. Both races will begin and end at Alleman High School.

The Alleman Pioneer Trailblazer 5K Race will begin on 41st Street by the Alleman parking lot at 8:00 am, and turn right onto 14th Avenue and proceed down 14th Avenue across 25th Street. The course will turn north on 24^{1/2} Street and circle around the field and playground at Hauberg Park by turning west on 13th Avenue and then left onto 24th Street. The race will proceed east to 17th Avenue then north onto 24th Street, and then east to 14th Avenue to return back to the school.

The 1 mile Fun Run will be held after the 5K race. The 1-Mile race will start and end at the same locations as the 5K race, but will turn short of half a mile just before 34th Street on 14th Avenue.

They will be contacting the Police Department for traffic control. The certificate of insurance is attached.

RECOMMENDATION:

It is recommended that Council approve the event for Alleman High School.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager



Alleman High School



1103 40th STREET, ROCK ISLAND, IL 61201
PHONE: 309/786-7793 FAX: 309/786-7834
www.allemanhighschool.org

To: Rock Island City Council
From: Alleman High School
Date: March 14, 2016
RE: Pioneer Trailblazer 5K Race

Contact Person: David Hobin - Principal

Alleman Catholic High School is requesting to hold a 5K and 1 mile race on June 25, 2016. In particular, we are requesting permission and police protection. The race will be based at Alleman. We plan to set up cones at 7am on the course and request rolling course protection between approximately 7:30AM to 9:30AM. The 5K course will begin on 41st Street by the Alleman parking lot at approximately 8 AM, turn right onto 14th Avenue, and then proceed down 14th Ave across 25th Street. The course will turn right (North) on 24 ½ Street and circle around the field and playground at Hauberg park by turning left (West on 13th Ave) and then left onto 24th Street. The race will proceed East by turning left again on 17th Avenue and then North on 24th Street. The course will turn right (East) to return back to the school on 14th Avenue. The course will finish by turning left on 41st Street and cross the Alleman parking lot for the finish into the Courtyard of Alleman. We plan to hold a single water stop for both directions of the race on 14th Avenue about where 26th Street would cross. The 1 mile fun run will follow shortly after the 5k which begins at 8:00 am. The 1 mile will start and end at the same locations as the 5K, but will turn short of half a mile -just before 34th Street on 14th Avenue. Maps for both races are attached. A post-race party and awards ceremony will be held at Alleman for participants and volunteers. The 2015 race, the first year of the event, had over 250 participants. This year, we are planning for approximately 300 participants because of the wonderful support of the Rock Island and Alleman communities. We will be doing advanced registration for this event, so if our numbers begin to vary significantly from this estimate we will notify any departments that need to be made aware of the increased number of participants

CITY OF ROCK ISLAND

LICENSE APPLICATION



ACTIVITY PERMIT

APPLICANT INFORMATION

SPONSOR NAME/ORGANIZATION	ADDRESS	CITY	STATE	ZIP CODE
Alleman High School	1103 40th Street	Rock Island	IL	61201
TELEPHONE NO.				

CONTACT PERSON	ADDRESS	CITY	STATE	ZIP CODE
David Hobin	1103 40th Street	Rock Island	IL	61201
TELEPHONE NO.				
309-786-7793				

ACTIVITY DETAILS

Type of Activity: (Check Appropriate Activity)

Parade	Run ✓	Walk ✓	March	Bicycle Ride	Other (specify below)
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DATE OF ACTIVITY (MONTH/DAY/YR)	EVENT START TIME (AM/PM)	EVENT END TIME (AM/PM)
6/25/2016	7:30 AM	9:30 AM
SETUP OF EVENT (MONTH/DAY/YR)	SET UP BEGINS (AM/PM)	SET UP ENDS (AM/PM)
6/25/2016	7:00 AM	10:00 AM

Estimated number of: (Place Number in Appropriate Box)

Participants: 300	Floats:	Vehicles:	Bands:	Wheelchairs:	Horses:	Other:
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CITY OF ROCK ISLAND

LICENSE APPLICATION

Number of volunteers available for traffic control: 30

Contact the Police Department to arrange for traffic control. Telephone Number: (309) 732-2402

Tail car provided by sponsor: Yes _____ No

Ambulance/first aid provided by sponsor: Yes No _____

Route for Activity: Detailed description and map of city streets and property involved in activity must be attached to this application. Starting and ending locations as well as direction of travel need to be clearly indicated. If State-owned streets are included in route, Department of Transportation permission will be required for closing of streets. Please allow additional time (at least one month to six weeks) for this to be completed.

Are any State-owned streets involved? Yes _____ No Unknown _____

Identify State-owned streets, if known. _____

Does sponsor provide barricades? Yes _____ No

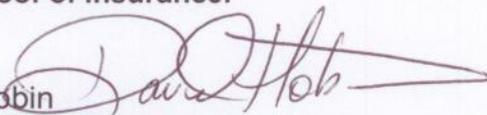
Are barricades required from City? Yes No _____ Qty _____

Insurance requirements: In submitting this application, the undersigned agrees to provide certification of Liability Insurance Coverage for this event in an amount not less than \$300,000.00 for any person, and \$500,000.00 for any one accident, with the City of Rock Island being listed as additional insured for claims or damages which may arise out of said event. The undersigned further agrees to reimburse the city of Rock Island for any and all costs that exceed \$200.00 for the use of City streets and personnel.

Notification to Residents: In the case of applications for new events and/or new routes, the sponsor of said new event shall notify the residents and/or businesses located along said race route, parade route, or other, for that specific activity, in writing, at least three (3) weeks prior to City Council consideration. Prior to Council consideration, sponsor shall notify and obtain written approval or disapproval from the residents and/or businesses and submit a copy of same to the City Clerk. Any resident and/or business who objects to said event shall have the opportunity to be heard at the City Council meeting during which time the event is to be considered.

Note: The sponsor notification form for any new event/route is available in the City Clerk's office.

A copy of your application will be submitted to the Police Department for assistance with any needed traffic control. All required insurance papers must be attached to this application. Permit cannot be issued without proof of insurance.

David J. Hobin 

Signature of Applicant

3-14-16

Date of Application

CITY OF ROCK ISLAND

LICENSE APPLICATION

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

City Council Approval Date

City Clerk Approval Date

Route Map and/or Information Included

Insurance Information Included
<i>Forthcoming</i>

License Number

License Printed Date

License Delivery Date

Return Completed Application to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010

1 Mile Course:



5K Course:



Certificate of Coverage

Date: 3/17/2016

Certificate Holder
 Diocese of Peoria
 419 N.E. Madison Avenue
 Peoria, IL 61603

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Covered Location
 Alleman High School - Rock Island
 1103 40th Street
 Rock Island, IL 61201

Company Affording Coverage
 THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
	Property				Real & Personal Property	
	D. General Liability	8862	7/1/2015	7/1/2016	Each Occurrence	1,000,000
	<input checked="" type="checkbox"/> Occurrence				General Aggregate	
	<input type="checkbox"/> Claims Made				Products-Comp/OP Agg	
					Personal & Adv Injury	
					Fire Damage (Any one fire)	
					Med Exp (Any one person)	
	Excess Liability	8862	7/1/2015	7/1/2016	Each Occurrence	
					Annual Aggregate	
	Other				Each Occurrence	
					Claims Made	
					Annual Aggregate	
					Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

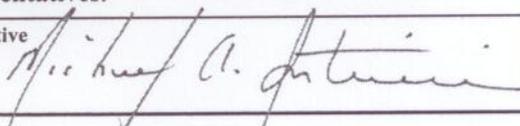
Coverage is extended to the City of Rock Island, Rock Island, Illinois under the terms of the Activity Permit applied for by Alleman High School and issued by the City of Rock Island, IL for the Alleman High School Pioneer 5K Run/Walk taking place 6-25-2016 between 7:00 am and 10:00 am using the route attached to the License Application Permit. Coverage does not extend for any negligent maintenance, upkeep, or setup of equipment and/or the surrounding area along the course as specified in the application done by the City of Rock Island, its' employees or volunteers.

Holder of Certificate **Cancellation**

Additional Protected Person(s)

City of Rock Island
 1528 3rd Avenue
 Rock Island, IL 61201

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative 

0100004245