

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Williams Street Closing
Date: April 12, 2016



Attached is an application from Pearlie Williams requesting to close off 14 ½ Street between 8th Avenue and 9th Avenue on Saturday, April 23, 2016 from 2:30 pm to 6:00 pm for her daughter's birthday party.

Also attached is a list of signatures of the neighbors that may be affected by this street closing. Food will not be sold. Sound Amplification will not be used.

RECOMMENDATION:

It is recommended that Council approve the application for the street closing.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager



ROCK ISLAND
ILLINOIS

CITY OF ROCK ISLAND

PERMIT APPLICATION

STREET CLOSING REQUEST

APPLICANT INFORMATION

CONTACT NAME	ADDRESS	CITY	STATE	ZIP CODE
Pearlie Williams	1010 51st Ave Apt 1c	East Moline	IL	61244
TELEPHONE NO.	309-292-4238 / 309-292-3194			

ALTERNATE NAME	ADDRESS	CITY	STATE	ZIP CODE
Yolanda Stokes	813 14th 1/2 St	RI	IL	61201
TELEPHONE NO.	309-292-4203			

Street area to be blocked off: (attach map if possible) 14th 1/2 St/Ave
 between 9th St/Ave and 8th St/Ave

Day(s)	Date(s)	Start Time	End Time
Saturday	April 23rd	2:30 pm	6:00 pm

TYPE OF EVENT - PURPOSE (Block party, etc.) daughters birthday party

Will AMPLIFIED sound be used? YES NO

If YES - a Sound Amplification Permit is required. Applications are available from the City Clerk. Fee for Sound Amplification Permit is \$25.00 per day. Sound Amplification after 6:00 pm and on Sundays requires approval by the City Council.

Will FOOD be sold? YES _____ NO

If YES - the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be provided on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

Debbie Williams
Signature of Applicant

04-11-2016
Date of Application

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

APPROVALS

Public Works	Police	City Council	Insurance
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City Clerk Approval Date

License Number

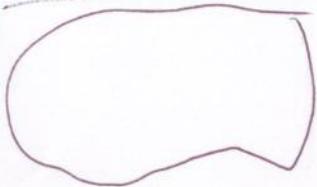
License Printed Date

License Delivery Date

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010

15th Street

8th



14th 1/2 Street

14th Street

9th Ave