

**MEMORANDUM
FINANCE DEPARTMENT**

TO: Mr. Thomas Thomas, City Manager
SUBJECT: Adjustment to the CY 2016 Budget

Number: 017-16
Date: 05-04-16

An adjustment to the CY 2016 budget in the amount of \$229,401.00 is requested by the Public Works Department reference the Motor Fuel Tax Fund. This adjustment consists of utilizing unused funds from this fund to support Public Works projects budgeted in the General Fund for CY 2016.

The requested budget adjustment is for the following account number:

221-616041-58100-9101000	\$229,401.00	Op/Tr to General Fund
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Recommendation: Council approve the budget adjustment increasing the Motor Fuel Tax Fund (221) budget for CY 2016 by \$229,401.00.

Submitted by: Stephanie J. Masson, Finance Director
Donald Reichert, Budget Coordinator

Approved: Thomas Thomas, City Manager