

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Quad Cities Marathon
Date: June 24, 2016



Attached is an application and route map for the Quad Cities Marathon to be held on Sunday, September 25, 2016 beginning at 7:30 am. The route is the same as in past years with the exception of not closing either ramp on the Rock Island side of the Centennial Bridge. This will allow for fewer detours for traffic. However, the Centennial Bridge will be utilized.

Representatives from various departments (Public Works and Police) will be contacted and will meet with representatives from the Quad Cities Marathon Committee prior to the event. This meeting has proved to be very valuable in the past, since this event covers such a large area of the Quad Cities. At that time, any last-minute issues will be addressed.

Also attached is a Resolution to be adopted by the City Council for the use of parts of Highway 67 and 92 in Rock Island.

The certificate of insurance is attached.

RECOMMENDATION:

It is recommended that Council approve the application and adopt the Resolution.

Submitted by: Aleisha L. Patchin, City Clerk

Approved by: Thomas Thomas, City Manager

CITY OF ROCK ISLAND

LICENSE APPLICATION



ACTIVITY PERMIT

APPLICANT INFORMATION

SPONSOR NAME/ORGANIZATION	ADDRESS	CITY	STATE	ZIP CODE
Quad Cities Marathon	2617 4th Street	East Moline	IL	61244
TELEPHONE NO.				
Joe Moreno - 309-912-1471		Joshua Sherrod - 309-236-9573		

CONTACT PERSON	ADDRESS	CITY	STATE	ZIP CODE
Joshua Sherrod	2617 4th Street	East Moline	IL	61244
TELEPHONE NO.				
309-236-9573				

ACTIVITY DETAILS

Type of Activity: (Check Appropriate Activity)

Parade	Run <input checked="" type="checkbox"/>	Walk <input checked="" type="checkbox"/>	March	Bicycle Ride	Other (specify below)
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DATE OF ACTIVITY (MONTH/DAY/YR)	EVENT START TIME (AM/PM)	EVENT END TIME (AM/PM)
09/25/2016	7:30 AM	10:45 AM
SETUP OF EVENT (MONTH/DAY/YR)	SET UP BEGINS (AM/PM)	SET UP ENDS (AM/PM)
09/25/2016	5:00 AM	11:45 AM

Estimated number of: (Place Number in Appropriate Box)

Participants: 6000	Floats:	Vehicles:	Bands:	Wheelchairs:	Horses:	Other:
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CITY OF ROCK ISLAND
LICENSE APPLICATION

Number of volunteers available for traffic control: 10

Contact the Police Department to arrange for traffic control. Telephone Number: (309) 732-2402

Tail car provided by sponsor: Yes No

Ambulance/first aid provided by sponsor: Yes No

Route for Activity: Detailed description and map of city streets and property involved in activity must be attached to this application. Starting and ending locations as well as direction of travel need to be clearly indicated. If State-owned streets are included in route, Department of Transportation permission will be required for closing of streets. Please allow additional time (at least one month to six weeks) for this to be completed.

Are any State-owned streets involved? Yes No Unknown

Identify State-owned streets, if known. 2016 Course is the same as 2015, should be on file.

Does sponsor provide barricades? Yes No

Are barricades required from City? Yes No Qty Same amount as supplied in 2014

Insurance requirements: In submitting this application, the undersigned agrees to provide certification of Liability Insurance Coverage for this event in an amount not less than \$300,000.00 for any person, and \$500,000.00 for any one accident, with the City of Rock Island being listed as additional insured for claims or damages which may arise out of said event. The undersigned further agrees to reimburse the city of Rock Island for any and all costs that exceed \$200.00 for the use of City streets and personnel.

Notification to Residents: In the case of applications for new events and/or new routes, the sponsor of said new event shall notify the residents and/or businesses located along said race route, parade route, or other, for that specific activity, in writing, at least three (3) weeks prior to City Council consideration. Prior to Council consideration, sponsor shall notify and obtain written approval or disapproval from the residents and/or businesses and submit a copy of same to the City Clerk. Any resident and/or business who objects to said event shall have the opportunity to be heard at the City Council meeting during which time the event is to be considered.

Note: The sponsor notification form for any new event/route is available in the City Clerk's office.

A copy of your application will be submitted to the Police Department for assistance with any needed traffic control. All required insurance papers must be attached to this application. Permit cannot be issued without proof of insurance.



Signature of Applicant

June 8th 2016
Date of Application

CITY OF ROCK ISLAND

LICENSE APPLICATION

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

City Council Approval Date

City Clerk Approval Date

Route Map and/or Information Included
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Insurance Information Included

License Number

License Printed Date

License Delivery Date

Return Completed Application to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010

Let us Know Close

IL, IL A run mapped on 03/30/2011 26.21 mi **SAVE**



CERTIFICATE OF INSURANCE		DATE: 6/9/2016			
		CERTIFICATE NUMBER: 20160212402860			
AGENCY:					
ESIX 3 LLC d/b/a Entertainment & Sports Insurance eXperts (ESIX) d/b/a Entertainment and Sports Insurance Agency (California) 2727 Paces Ferry Road, Building Two, Suite 1500 Atlanta, GA 30339 678-324-3300 (Telephone) 678-324-3303 (Facsimile)		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.			
NAMED INSURED:		INSURERS AFFORDING COVERAGE:			
USA Track & Field, Inc. 132 East Washington Street, Suite 800 Indianapolis IN 46204		Quad Cities Running Club INSURER A: Philadelphia Indemnity Ins. Co. INSURER B: Philadelphia Indemnity Ins. Co.			
EVENT INFORMATION:					
Quad Cities Marathon (9/24/2016 - 9/25/2016)					
POLICY/COVERAGE INFORMATION:					
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHPK1403938	11/1/2015 12:01 AM	11/1/2016 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$3,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$3,000,000
B	UMBRELLA/EXCESS LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHUB517449	11/1/2015 12:01 AM	11/1/2016 12:01 AM	EACH OCCURRENCE \$10,000,000
					AGGREGATE (Applies Per Event) \$10,000,000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:					
Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.					
The certificate holder is an additional insured as required by written contract or written agreement, but only for liability arising out of the negligence of the Named Insureds per the following endorsement: Additional Insured - Certificate Holders (Form PI-AM-002)					
The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 00 01).					
The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).					
Excess policy follows form of underlying General Liability.					
CERTIFICATE HOLDER:			NOTICE OF CANCELLATION:		
City of Rock Island 1528 3rd Avenue Rock Island IL 61201			Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.		
			AUTHORIZED REPRESENTATIVE:		
					

RESOLUTION NO. 10-2016

HIGHWAY RESOLUTION

WHEREAS, the Quad Cities Marathon is sponsoring a Marathon Road Race in the CITY of ROCK ISLAND which event constitutes a public purpose;

WHEREAS, this Marathon will require the temporary closure of the Eastern most Northbound lane on Highway 67 (Centennial Bridge), *temporary closure of Eastbound and Westbound Lanes of Highway 92 from 16th Street to the intersection of 24th Street and 4th Avenue, a State Highway in the CITY of ROCK ISLAND.

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes;

NOW THEREFORE, BE IT RESOLVED by the CITY COUNCIL of the CITY of ROCK ISLAND that permission to close off the Eastern most Northbound lane on Highway 67 (Centennial Bridge), *temporary closure of Eastbound and Westbound lanes of Highway 92 from 16th Street to the intersection of 24th Street and 4th Avenue, a State Highway in the CITY of ROCK ISLAND, as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between the hours of 7:30 a.m. and 10:45 a.m. on Sunday, September 25, 2016

BE IT FURTHER RESOLVED that this closure is for the public purpose of use for the Quad Cities Marathon Race Course.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.) *The detour route shall be as follows: Eastbound 92 traffic - shall be directed South on 16th Street to 5th Avenue East one way to Highway 92 East and onward. Additionally, Westbound

92 traffic from Moline will be conducted along 4th Avenue West one way to 15th Street North to 3rd Avenue East to 16th Street North to 1st Avenue West (Highway 92 West), and onward.

BE IT FURTHER RESOLVED that the Quad Cities Marathon assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that police officers or authorized flaggers shall, at the expense of the Quad Cities Marathon, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers, and officials, shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the Quad Cities Marathon prior to re-opening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the Quad Cities Marathon as may be approved by the Illinois Department of Transportation. These items shall be provided by the Quad Cities Marathon.

BE IT FURTHER RESOLVED that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that an occasional break shall be made in the procession so that traffic may pass through. In any event adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: this paragraph is applicable when the Resolution pertains to a parade or when no detour is required.)

BE IT FURTHER RESOLVED that the Quad Cities Marathon hereby agrees to assume all liabilities and pay all claims for any damage, which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED that the Quad Cities Marathon shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of **\$100,000 per person and \$500,000 aggregate** which has the Illinois Department of Transportation and its officials, employees, and agents as insured and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

ADOPTED by the CITY COUNCIL of the CITY OF ROCK ISLAND this 11th day of July 2016,
A.D.

MUNICIPAL CLERK

APPROVED by the CITY COUNCIL of the CITY of ROCK ISLAND this 11th day of July 2016,
A.D.

ATTEST: _____
MUNICIPAL CLERK

MAYOR