

**Memorandum
Human Resources Department**

To: Thomas Thomas, City Manager
Subject: General Liability Claim
Date: August 2, 2016



The General Liability Committee approved one (1) general liability claim for over \$500.00.

Recommendation:

The General Liability Committee recommends the City Council approve payment to Viviana Rai in the amount of \$1,331.08. On 7/5/16 a City employee backed into her car and it is supported by a City Property Vehicle Report.

Vendor: Viviana Rai, Davenport, Iowa
Payment Amount: \$1,331.08
Fund: 621 Self Insurance
Division: 157133 Insurance
Cost Center: 53602 General Liability
Object Class: 0000000 Insurance Claims

Purchase Order Number: R006209

Submitted by: John Thorson, Human Resources Director
Patrick Doherty, Risk Manager

Approved by: Thomas Thomas, City Manager