

**Memorandum
Office of the City Clerk**

To: Thomas Thomas, City Manager
Subject: Cornbelt Running Club - Run/Walk
Date: August 11, 2016



Attached is an application, map and certificate of insurance for the Cornbelt Running Club to hold their 28th annual Nancy Kapheim Memorial Classic 5K and 10K Run on Sunday, October 2, 2015 beginning at 8:00 am and ending at 11:00 am.

The 10K and 5K Run/Walk will begin and end at Sunset Park and portions of the bike path will be utilized. Cornbelt will be working with the Police Department for traffic control. This group has not encountered any problems in the past and none are anticipated for this event.

RECOMMENDATION:

It is recommended that Council approve the event for the Cornbelt Running Club.

Submitted by: Aleisha L. Patchin, City Clerk
Approved by: Thomas Thomas, City Manager

CITY OF ROCK ISLAND

LICENSE APPLICATION



ACTIVITY PERMIT

APPLICANT INFORMATION

SPONSOR NAME/ORGANIZATION	ADDRESS	CITY	STATE	ZIP CODE
<i>Corn Belt Running Club</i>	<i>315 - E. Geo. Wash Blvd, Davenport, IA</i>	<i>Davenport</i>	<i>IA.</i>	<i>52803</i>
TELEPHONE NO.				
<i>Corn Belt Office (563) 326-1942</i>				

CONTACT PERSON	ADDRESS	CITY	STATE	ZIP CODE
<i>Dale Manley</i>	<i>1132 - 23rd St.</i>	<i>Moline</i>	<i>IL.</i>	<i>61265</i>
TELEPHONE NO.				
<i>Home (309) 764-8201</i>				

ACTIVITY DETAILS

Type of Activity: (Check Appropriate Activity)

Parade	Run <input checked="" type="checkbox"/>	Walk <input checked="" type="checkbox"/>	March	Bicycle Ride	Other (specify below)
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DATE OF ACTIVITY (MONTH/DAY/YR)	EVENT START TIME (AM/PM)	EVENT END TIME (AM/PM)
<i>Oct 2, 2016</i>	<i>8:00 AM</i>	<i>11 AM</i>
SETUP OF EVENT (MONTH/DAY/YR)	SET UP BEGINS (AM/PM)	SET UP ENDS (AM/PM)
<i>Oct 2, 2016</i>	<i>6:00 AM</i>	<i>8:00 AM</i>

Estimated number of: (Place Number in Appropriate Box)

Participants:	Floats:	Vehicles:	Bands:	Wheelchairs:	Horses:	Other:
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CITY OF ROCK ISLAND

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Number of volunteers available for traffic control: 10

Contact the Police Department to arrange for traffic control. Telephone Number: (309) 732-2402

Tail car provided by sponsor: Yes No

Ambulance/first aid provided by sponsor: Yes No

Route for Activity: Detailed description and map of city streets and property involved in activity must be attached to this application. Starting and ending locations as well as direction of travel need to be clearly indicated. If State-owned streets are included in route, Department of Transportation permission will be required for closing of streets. Please allow additional time (at least one month to six weeks) for this to be completed.

Are any State-owned streets involved? Yes No Unknown

Identify State-owned streets, if known. _____

Does sponsor provide barricades? Yes No

Are barricades required from City? Yes No Qty _____

Insurance requirements: In submitting this application, the undersigned agrees to provide certification of Liability Insurance Coverage for this event in an amount not less than \$300,000.00 for any person, and \$500,000.00 for any one accident, with the City of Rock Island being listed as additional insured for claims or damages which may arise out of said event. The undersigned further agrees to reimburse the city of Rock Island for any and all costs that exceed \$200.00 for the use of City streets and personnel.

Notification to Residents: In the case of applications for new events and/or new routes, the sponsor of said new event shall notify the residents and/or businesses located along said race route, parade route, or other, for that specific activity, in writing, at least three (3) weeks prior to City Council consideration. Prior to Council consideration, sponsor shall notify and obtain written approval or disapproval from the residents and/or businesses and submit a copy of same to the City Clerk. Any resident and/or business who objects to said event shall have the opportunity to be heard at the City Council meeting during which time the event is to be considered.

Note: The sponsor notification form for any new event/route is available in the City Clerk's office.

A copy of your application will be submitted to the Police Department for assistance with any needed traffic control. All required insurance papers must be attached to this application. Permit cannot be issued without proof of insurance.

Don K. Gidley
Signature of Applicant

August 8, 2016
Date of Application

CITY OF ROCK ISLAND

LICENSE APPLICATION

DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE

City Council Approval Date

City Clerk Approval Date

Route Map and/or Information Included

Insurance Information Included

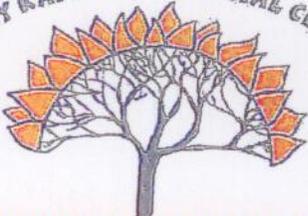
License Number

License Printed Date

License Delivery Date

Return Completed Application to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL. 61201
(309) 732-2010

NANCY KAPHEIM MEMORIAL CLASSIC



GONE RUNNING
HOSTED BY CORNBELT RUNNING CLUB



Legend

Routes

- 5K (Grey line)
- 10K (Orange line)

Mile Points

- 5K (Grey dot)
- 10K (Red dot)

Water

- Blue water body icon

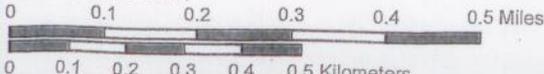
-Other-

- Road (Grey line with red dots)
- Park (Green area)
- Corporate Boundary (Dashed line)
- River/Water Body (Blue area)



Disclaimer: This map is for reference only. Data provided are derived from multiple sources with varying levels of accuracy. Bi-State Regional Commission disclaims all responsibility for the accuracy or completeness of the data shown hereon.

Map prepared by:
Bi-State Regional Commission
August 2013



August 5th 2016

Aleisha Patchin
City Clerk
Rock Island,IL

Dear Aleisha:

Attached is the application, Insurance Certificate & Map for The 2016 Nancy Kapheim Memorial Classic to be held on Sunday October 2nd at Sunset Park in Rock Island,IL

My contact information is;

Dale Manley 1132- 23rd Street
Moline,IL 61265

Sincerely
Dale Manley
Race Director
Cornbelt Running Club

