

**Memorandum
Public Works Department**



To: City Manager
Subject: Loading Dock within Public Right of Way at 2435 5th Avenue
Date: July 6, 2011
Number: 2011-209

Attached is a request, and site plan from Mandus Group requesting permission to reconstruct the existing loading dock that is currently within the 25th Street Right of Way at the above referenced address. Currently the loading dock extends about 5 feet into the 25th Street Right of Way. The new loading dock would be installed at the same location and extend about 10 feet into the 25th Street Right of Way. The dock would be located about 3 feet behind the back of curb on 25th Street.

The existing loading dock is configured so that trucks position themselves directly across 25th Street and block the entire roadway while they are loading/unloading. The proposed new configuration would allow trucks to load/unload at an angle so that the street would not be entirely blocked.

Mandus Group has been notified that if permission were to be granted to replace the loading dock at its current location within the 25th Street Right of Way, they would be required to contact their insurance carrier to provide proof of insurance with the city listed as additional insured to hold the City harmless for any liability due to the presence of the fence within the ROW.

Recommendation

It is recommended that the City Council allow Mandus Group to reconstruct the existing loading dock at its current location within the 25th Street Right of Way at the above referenced address with the following stipulation: That within 30 days upon being granted permission, they provide the City Clerk with a copy of her insurance policy that lists the City of Rock Island as additional insured to hold the City harmless of any liability due to the presence of the loading dock within the 25th Street Right of Way.

Submitted by: Robert T. Hawes, P.E., Assistant City Manager/Public Works Director
Michael J. Kane, P.E., City Engineer

Approved by: John C. Phillips, City Manager



Mr. Mike Kane
City Engineer
1309 Mill Street
Rock Island, 61201

5 July 2011

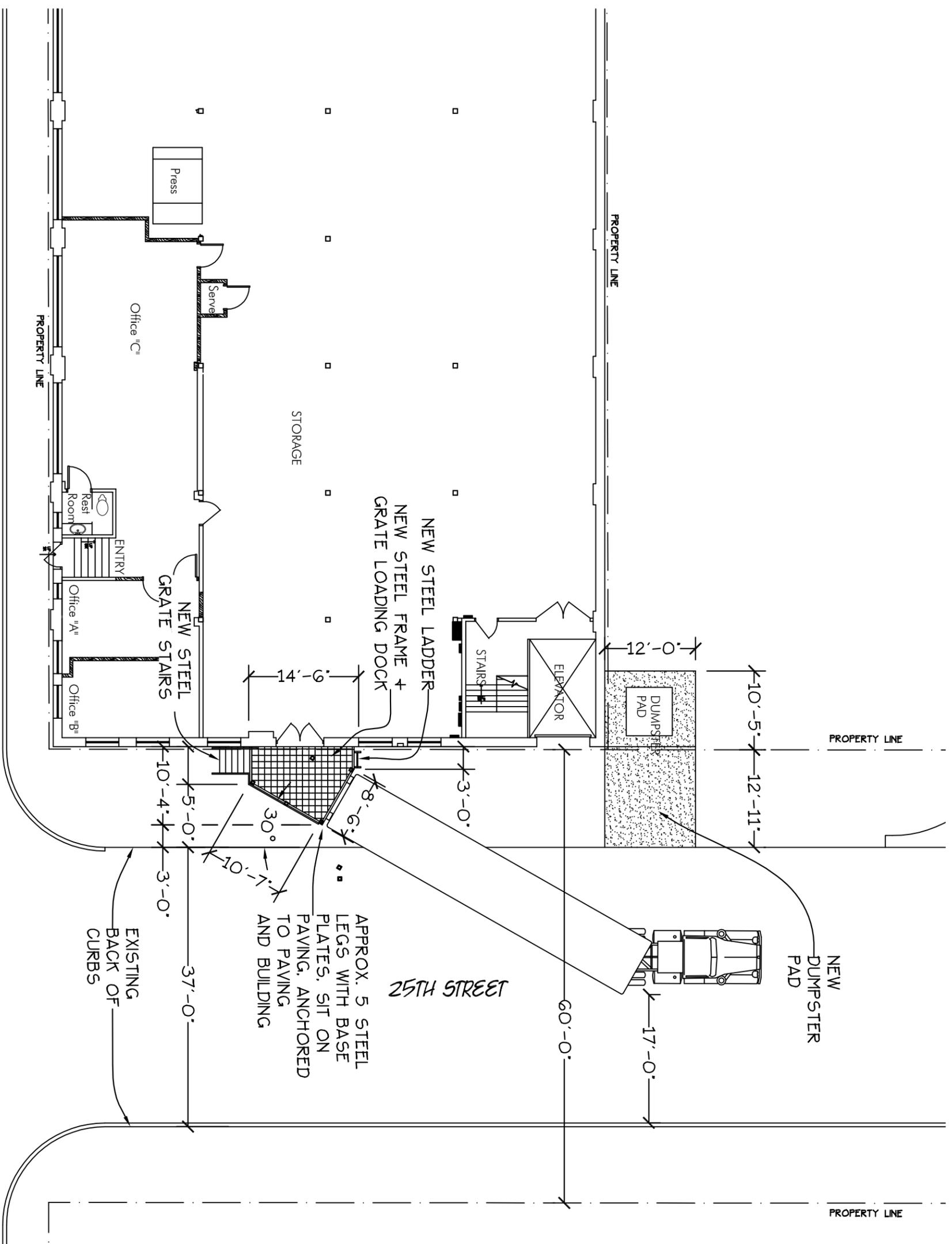
Dear Mr. Kane,

Mandus Group LTD is currently in the process of doing some renovations on the Register building at 2435-5th Ave, Rock Island. One of the modifications we would like to do concerns changing the present loading dock configuration on the East side of the building. According to our architect it appears that the present loading dock juts out from the East end of the building (on 25th Street) onto City property. Additionally, to use the current configuration to load or unload from the dock a truck must position itself directly across 25th Street blocking the entire road. Our proposed modification would still encroach on City property but would allow a truck to angle into the loading dock so the street would not be blocked. Please see attached diagrams. We understand that we would have to put the City on our insurance policy as an additional insured in order to have the dock overlap onto City property and we are prepared to do so. We do hope you see the utility of our request, we certainly will require a loading dock at the Register Building for our current operations. We also understand that this issue may have to come before a vote of the City Council and we would like to get it on the agenda for the July 11th meeting if possible. Please contact me if you have any questions at either my phone: 309-786-1507; or my email address: samk@mandusgroup.com. Thanks for your consideration on this request.

Respectfully submitted,

Sam Kupresin
Rear Admiral (ret) USN
Vice President
Mandus Group LTD

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PROPERTY LINE

PROPERTY LINE

PROPERTY LINE

5TH AVENUE

Proposed Loading Dock Plan

SCALE: 1/8" = 1'-0"

