

**Memorandum
Public Works Department**



To: City Manager
Subject: 2011 Fall Free Leaf Bag Purchase
Date: August 17, 2011
Number: 2011-249

The Public Works Department opened bids for 140,000 paper yard waste bags for the free fall leaf pickup on August 16, 2011. The bags will be printed with the Rock Island Logo and "Free Leaf Pickup". There are 45,000 bags remaining from last year so there will be a total of 185,000 bags available for the fall season. Bag distribution will begin on Monday, October 3rd. Curbside pickup will run from Monday, October 10th through Friday, December 2nd. Two bids were received:

Vendor	# of Bags	Cost Each	Total
Pabco Industries, LLC	140,000	\$.33534	\$46,947.60
Resourceful Bag and Tag	140,000	\$.33	\$46,200.00

The price of \$.33 per bag is lower than the budgeted amount of \$.34 per bag.

Recommendation

The Public Works Department recommends that the City Council award the bid to Resourceful Bag and Tag in the amount of \$46,200.

Vendor: Pabco Industries, LLC
Payment Amount: \$46,200
Account Chargeable:
Fund: 101 General Fund
Division: 616 Public Work/Municipal Services
Cost Center: 332 Yard Waste
Object Code: 52207 Supplies/Institutional

Requisition Number: R002538
Purchase Order Number:

Submitted by: Robert T. Hawes, P.E., Assistant City Manager/Public Works Director
Randy Tweet, Street Maintenance Superintendent

Approved by: John C. Phillips, City Manager