

**Memorandum  
Office of the City Clerk**

**To:** John C. Phillips, City Manager  
**Subject:** East End Fair Street Closing/Sound Amp.  
**Date:** August 15, 2011



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Attached are applications for a Street Closing and Sound Amplification for the East End Neighborhood Fair to be held on Saturday, September 10, 2011 beginning at noon and ending at 5:00 p.m.

They are requesting to close off 45<sup>th</sup> Street between 6<sup>th</sup> and 7<sup>th</sup> Avenues, and the alley east of 4501 7<sup>th</sup> Avenue. These street areas have been closed off during this event in previous years without problems.

This is a neighborhood and community event. Food will be sold.

Also attached is a list of signatures from the neighbors that may be affected by this event. It may be noted that most of the addresses affected are vacant lots. The certificate of insurance is forthcoming.

**RECOMMENDATION:**

It is recommended that Council approve the street closing and sound amplification permit applications.

**Submitted by:** Aleisha L. Patchin, City Clerk

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**Approved by:** John C. Phillips, City Manager



CITY OF ROCK ISLAND
PERMIT APPLICATION
STREET CLOSING REQUEST

Contact Name: Pat O'Brien
Address: 4141 12th St. R.I. IL.
Telephone: (309) 716-1236

Alternate Name: Margaret Tweet
Address: 3900 8th Ave. R.I. IL.
Telephone: (309) 788-6927

Street area to be blocked off: (attach map if possible) 45th St/Ave
between 6th St/Ave and 7th St/Ave

Day(s): 9/10/11 Date(s): Saturday Start Time: Noon End Time: 5PM

TYPE OF EVENT - PURPOSE (Block Party, etc.)

Will AMPLIFIED sound be used? YES [checked] NO

If YES - a Sound Amplification Permit required. Application is available from City Clerk. Fee for Sound Amplification Permit is \$25/day. Sound Amplification after 6:00 P.M. and on Sundays requires approval of City Council.

Will FOOD be SOLD? YES [checked] NO

If YES - the City Health Inspector will be notified by the City Clerk and will contact you.

If event is open to the public, a Certificate of Insurance naming the City of Rock Island as additional insured is required.

SIGNATURES of persons affected by the street closing MUST be submitted on attached petition indicating their approval or disapproval of the street closing. (If using Sound Amplification, neighbors' approval must also be obtained and can be done on same form.)

This request requires City Council approval and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

If approved, barricades will be delivered the Friday prior to your weekend event. If event is during the week, barricades will be delivered one working day prior to the event date. You will be responsible for setting up and taking down the barricades, and returning them to the corners where they were delivered so they may be picked up on the Monday following the weekend event/day following week day event.

Signature of Applicant [Handwritten Signature]

Date of Application August 12, 2011

Do not write below line - to be completed by City Clerk's Office

APPROVALS

Table with 4 columns: Public Works, Police, City Council, Insurance

City Clerk approval: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed application and additional documents to:
City Clerk's Office, 1528 3rd Avenue, Rock Island, IL 61201
309-732-2010

CITY OF ROCK ISLAND  
STREET CLOSING  
NEIGHBORHOOD APPROVAL PETITION

We, the undersigned, approve of the requested street closing for 45 St/Ave  
 between 6<sup>th</sup> St/Ave and 7<sup>th</sup> St/Ave  
 from Noon to 5:00pm on Saturday, September 10, 2011  
Start Time                      End Time                      Day(s) / Date(s)

We understand that a Fair is to be held on the aforementioned date. We have also been notified of any SOUND AMPLIFICATION in conjunction with this event.

NAME	ADDRESS	APPROVE STREET CLOSING	APPROVE SOUND AMPLIFICATION
Vacant	634 45 ST		
Vacant	630 45 ST		
<del>628 45 ST</del>			
Brandon Borkover	628 45 ST	X	
No Answer	624 45 ST		
Vacant	620 45 ST		
Vacant	618 45 ST		
Vacant	612 45 ST		



CITY OF ROCK ISLAND  
LICENSE APPLICATION  
SOUND AMPLIFICATION

FEE: \$25/day

East End Neighborhood Fair

Pat O'Brien

Business/Organization Name

Applicant's Name

4501 7th Ave. R.I.

4141 12th St. R.I.

Address

Home Address

(309) 716-1236

(309) 716-1236

Telephone

Telephone

Date(s) of Activity September 10, 2011 TIME: From Noon To 5 PM

Type of Event: Neighborhood Fair

Event will be held at: 4501 7th Ave. R.I.  
Address

Estimate of distance that sound will be thrown: 75-100 ft.

SIGNATURES of persons in the range of the Sound Amplification MUST be submitted on attached petition indicating their approval or disapproval of the use of Sound Amplification.

Sound Amplification after 6:00 p.m. and/or on Sundays requires approval of City Council and must be received by the City Clerk at least two weeks before the City Council Meeting prior to your event. The City Council meets each Monday of the month excluding the last Monday of each month and holidays. In July and August, the City Council meets on the second and fourth Mondays of the month.

Is the proposed location within 300 feet of the property line of any church, hospital, school or courthouse?  YES  NO

Pat O'Brien  
Signature of Applicant

11 August, 2011  
Date of Application

**Do not write below line – to be completed by City Clerk's Office**

Amount Paid: \_\_\_\_\_

Receipt # \_\_\_\_\_

City Clerk approval: \_\_\_\_\_

Date: \_\_\_\_\_

License / Permit number: \_\_\_\_\_

License Printed: \_\_\_\_\_

License Delivered: \_\_\_\_\_

Return completed application to:  
City Clerk's Office, 1528 3<sup>rd</sup> Avenue, Rock Island, IL 61201  
309-732-2010

CITY OF ROCK ISLAND  
SOUND AMPLIFICATION  
NEIGHBORHOOD APPROVAL PETITION

We, the undersigned, approve/disapprove of East End Fair's 's request  
for use of Sound Amplification during an event to be held at 4501 Ave.  
from Noon to 5 PM on Saturday, Sept 10, 2011  
Start Time End Time Day(s) / Date(s) Location

NAME	ADDRESS	APPROVE SOUND AMPLIFICATION?	
		YES	NO
Vacant	634 46 <sup>th</sup> ST.		
Vacant	630 46 <sup>th</sup> ST.		
Brandon Barlow	628 46 <sup>th</sup> ST.	X	
Vacant	620 45 <sup>th</sup> ST.		
Vacant	618 46 <sup>th</sup> ST.		
Vacant	612 46 <sup>th</sup> ST.		
Left 2 notes; neither returned calls. (P)	624 46 <sup>th</sup> ST.		