

**Memorandum  
Public Works Department**



**To:** City Manager  
**Subject:** NMC Contract Ambulance Purchase  
**Date:** November 22, 2011  
**Number:** 2011- 322

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The Public Works Department/Fleet Services Division is scheduled to purchase three (3) new ambulances this fiscal year. The ambulances will take approximately ten months to be constructed and delivered. Public Works and Fire department staff both agreed on minimum specifications for the new units.

Staff contacted Foster Coach Sales requesting a quote through the Northwest Municipal Conference (NMC) joint purchasing contract with Foster Coach Sales, Inc. The quote received was eighty-two thousand dollars less than the budgeted amount. The City can purchase vehicles and equipment through NMC contracts along with GSA and State contract.

**Recommendation**

The Public Works Department recommends that City Council approve the NMC Contract joint purchase from Foster Coach Sales, Inc for three 2012 Ford, Medtec Ambulances in the amount of \$473,886.00. It is also recommended that the 2001 Ford, Medtec Ambulances be declared surplus and traded-in.

Vendor: Foster Coach Sales, Inc.  
Payment Amount: \$473,886.00  
Account Chargeable:  
Fund: 601 Fleet Services  
Division: 617 Fleet Services  
Cost Center: 365 Automotive Replacements  
Object Code: 56406-0000000 Motor Vehicle

Requisition Number: R002851  
Purchase Order Number:

**Submitted by:** Robert T. Hawes, P.E., Assistant City Manager/Public Works Director  
Wm Woeckener, Fleet Services Director

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**Approved by:** Thomas Thomas, City Manager