

**Memorandum  
Public Works Department**



**To:** City Manager  
**Subject:** Purchase of new registers/touch pads  
**Date:** February 7, 2012  
**Number:** 2012-038

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The Public Works Department/Water Meter Division budgeted \$21,000.00 to replace ten year old touch pads with batteries. Approximately 350 new register/touch pads are replaced each year.

Badger Meter Inc. is the only company to supply the new register/touch pads at a cost of \$60.00 each.

**Recommendation**

The Public Works Department recommends that the City Council approve the purchase of 350 new register/touch pads at a cost of \$21,000.00 from Badger Meter Inc.

Vendor: Badger Meters Inc.  
Payment Amount: \$21,000.00  
Account Chargeable:  
Fund: 501 Water Operation and Maintenance  
Division: 613 Water Meter Division  
Cost Center: 358 Water Meter maintenance  
Object Code: 52303 Plumbing Supplies

Requisition Number: R003065  
Purchase Order Number:

**Submitted by:** Robert T. Hawes, P.E., Assistant City Manager/Public Works Director  
Jerry Martin, Utilities Maintenance Supervisor

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**Approved by:** John C. Phillips, City Manager