

**Memorandum  
Public Works Department**



**To:** City Manager  
**Subject:** Parking Lot Ordinance  
**Date:** February 8, 2012  
**Number:** 2012-041

---

**SOURCE OF REQUEST:**

Peggy D. Crawford  
Jackson Square  
2411 4<sup>th</sup> Avenue  
Rock Island, IL 61201

**NATURE OF REQUEST:**

The Traffic Engineering Committee received a request from Peggy D. Crawford, Jackson Square, 2411 4<sup>th</sup> Avenue, to place their parking lot under city ordinance (Section 9-42) control.

**MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES WARRANTS:**

Not Applicable

**CONTACTS WITH RESIDENTS:**

None

**TRAFFIC STUDY INFORMATION:**

None

**COST:**

There is no cost to the city. The property owner must post the required warning signs and pay an annual fee of \$150.00 to the city. The ordinance is only enforced when the signs are posted and a representative of the property owner identifies the illegally parked vehicles.

**RECOMMENDATION:**

The Traffic Engineering Committee recommends that the City Council approve the request and direct the city attorney to prepare the necessary paperwork.

**Submitted by:** Robert T. Hawes, P.E., Assistant City Manager/Public Works Director  
Traffic Engineering Committee

---

**Approved by:** Thomas Thomas, City Manager



**2411 4<sup>th</sup> Ave., Rock Island, IL 61201 309-786-7565**  
**jacksonsquareri@gmail.com**

January 31, 2011

Traffic Engineering Committee  
 City Ordinance Control  
 1309 Mill Street  
 Rock Island, IL 61201

Dear Sir or Madam:

I wish to request that the parking lot in front of the former Illinois Oil building, now known as "Jackson Square" at the corner of 24<sup>th</sup> street and 4<sup>th</sup> Avenue be designated and signed as a City Ordinance parking lot. I recently began on-site management of the property and we are in the process of renting up this Growth development. We now have nine units rented with 17 tenants to date. We anticipate many more with a total of 30 units, 13 3BR, 14 2 BR and 3 1BR.

As you are aware, we are neighbors with the QCBC Botanical Center and the QCCA Expo Center. I went in to Jackson Square to do some showings on the Saturday of "Bald Eagle Days" at the Expo Center and was shocked and dismayed by how quickly the front lot had filled with spillover parking from the Expo Center. Not only were ALL the spaces filled (including the handicapped spaces) but at the back of the property, cars were triple parked along a small roadway that leads from the Botanical Center. When I spoke to a policeman that morning, I was told that because we had no signage stating that parking there was "permit parking only", there was nothing they could do.

While I am thrilled with the interest and the great turnout for this event, I need to protect my tenant's rights to a parking space. We cannot allow this situation to continue. Also, when the ground behind the building thaws sufficiently, another occurrence like the previous Saturday could cause extensive damage to the new grass seedlings. Our goal is to reserve the front lot for tenants and prevent unauthorized parking in the back of the building. We've put up stakes with caution tape in an effort to control parking in back temporarily and will put out temporary signage in front during events, but need a permanent solution as quickly as possible. If you require additional information, please feel free to call me at the above number in the mornings, or at Voss Brothers Lofts in the afternoons at 309-788-7940. My home phone is 309-786-4508. I would like for everyone at Jackson Square to enjoy downtown Rock Island living as much as I do. Thank you for your kind and prompt attention to this matter.

Yours most sincerely,  
 Peggy D. Crawford