

**Memorandum
Public Works Department**



To: City Manager
Subject: Janitorial Supplies
Date: February 20, 2012
Number: 2012-046

Bids were taken for Janitorial Supplies through the Bi-State Joint Purchasing Program for the annual supply of can liners, paper towels, and bathroom tissue used at the City's facilities. The following Vendors were selected for having the low bids per specifications of products requested:

Greenwood Cleaning Systems Can Liners, Towels
Davenport, IA

Great Western Supply Bathroom Tissue, Towels, Disinfectant Cleaner
Davenport, IA

B.L. Murray Urinal Blocks
East Dubuque, IL.

Amsan Glass Cleaner, Wasp/Hornet Spray
Peoria, IL.

TOTAL AMOUNT DUE: \$12,787.40

Recommendation

The Public Works Department recommends that the City Council approve the payment to: Greenwood Cleaning Systems in the amount of \$7,944.34, Great Western Supply in the amount of \$4,246.35, B.L. Murray in the amount of \$313.74 and Amsan in the amount of \$282.97.

| Vendor | Payment Amount | Requisition Number |
|----------------------------|-----------------------|---------------------------|
| Greenwood Cleaning Systems | \$7,944.34 | R003101 |
| Great Western Supply | \$4,246.35 | R003102 |
| B.L. Murray | \$313.74 | R003104 |
| AMSAN | \$282.97 | R003098 |

Account Chargeable: 101-617111-52206-0000000 \$614.41
Fund: 101 General Fund
Department: 617 Fleet Services
Cost Center: 111 City Hall/Police Bldg
Object Code: 52207 Supplies/Cleaning and Sanitation
Project: 0000 Project Description
Grant: 000 Grant Description

Account Chargeable: 101-617111-52207-0000000 \$12,172.99
Fund: 101 General Fund
Department: 617 Fleet Services
Cost Center: 111 City Hall/Police Bldg
Object Code: 52207 Supplies/Institutional
Project: 0000 Project Description
Grant: 000 Grant Description

Submitted by: Robert T. Hawes, P.E., Assistant City Manager/Public Works Director
William R. Woeckener, Fleet Services Director

Approved by: Thomas Thomas, City Manager