

MEMORANDUM
POLICE DEPARTMENT

TO: Thomas Thomas, City Manager

SUBJECT: Payment Due McClaren, Wilson & Lawrie, Inc.
RE: Facility Needs Assessment

NUMBER: 12-007
DATE: 02/13/12

McClaren, Wilson & Lawrie, Inc. is entitled to the payment in the amount of \$18,305.00 for the Rock Island Police Department facility needs assessment. This payment covers the periods of August 1, 2011 through August 31, 2011.

Recommendation:

The Police Department recommends the City Council approve the payment to McClaren, Wilson & Lawrie, Inc. in the amount of \$18,305.00.

Vendor:	McClaren, Wilson & Lawrie, Inc.	
Payment Amount:	\$18,305.00	
Account Chargeable:		
Fund:	224	State Drug Prevention
Department:	411	Police Administration
Cost Center:	041	Administration
Object Code:	56504	Consultant Services
Project:	2681	Space Needs Assessment

Requisition Number: R003077
Purchase Order Number:



Submitted by: Scott D. Harris, Chief of Police

Approved by: Thomas Thomas, City Manager

Date: #####
 Job #: 11021
 Invoice # 11086

Mr. Justin Johnson, P.E.
 Public Works, City of Rock Island
 1309 Mill Street
 Rock Island, IL 61201
johnson.justin@rigov.org

Re Rock Island Police Department
 Facility Needs Assessment

For Period: August 1, 2011 through August 31, 2011

Description	Budgeted Hours		Amount	Phase Budget	% Complete	Previously Billed	Billed To Date	This Invoice
	Hours	Worked Rate						
Facility Needs Assessment								
Phase 1: Building Space and Parking Needs	173.0			\$28,610.00	95.2%	27,250.00	27,250.00	0.00
Includes:		####	0.00					
Data Gathering, Data Synthesis, Space Allocation, Worksessions #1 & #2		####	0.00					
		####	0.00					
		####	0.00					
		####	0.00					
		####	0.00					
		\$60	0.00					
Phase 2: Concept Planning	285.0			\$43,235.00	78.6%	15,672.50	33,977.50	18,305.00
Includes:		32.0 ####	6,240.00					
Concepts, Facility tours, Cost projections, Worksessions #3 & #4, Draft Report		####	0.00					
		29.0 ####	5,075.00					
		####	0.00					
		3.0 ####	390.00					
		60.0 ####	6,600.00					
		\$60	0.00					
Phase 3: Public engagement and Final report	96.0			\$15,840.00	0.0%	0.00	0.00	0.00
Includes:		####	0.00					
Public engagement sessions and Final Report presentation		####	0.00					
		####	0.00					
		####	0.00					
		####	0.00					
		####	0.00					
		\$60	0.00					
Subtotal Labor:		####	#####	#####	90.7%	#####	#####	18,305.00
Reimbursable Expenses				\$6,710				
Includes: Expenses & G.C cost estimate								
Reimbursable Expenses this period								
MWL expenses, August, 2011								
• Hotels			\$0.00					
• Transportation			\$0.00					
• Meals			\$0.00					
Miscellaneous, reproductions, office supplies, etc.			\$0.00					
Subtotal Reimbursable Expenses			\$0.00		23.0%	1,543.88	1,543.88	0.00
Not to exceed fee total: #####								

TOTAL FOR THIS INVOICE 66.5% #####

Approved: 

Date: #####