

**Memorandum  
Office of the City Clerk**

**To:** Thomas Thomas, City Manager  
**Subject:** Daiquiri Factory – Revised Outdoor Plaza Event  
**Date:** March 26, 2012



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Attached is a letter and copy of a Plaza event application from Kyle Peters of the Daiquiri Factory. Mr. Peters is requesting modifications to the Daiquiri Factory's previously approved 8<sup>th</sup> annual Dodgeball Showdown event to be held on Saturday, June 30, 2012.

Mr. Peters is requesting permission to change the set up time of the event from Friday, June 29 to Thursday, June 28, 2012. Mr. Peters is also requesting an additional day for the event, which is Friday, June 29, 2012. In addition, Mr. Peters is requesting that 2<sup>nd</sup> Avenue between Arts Alley and 18<sup>th</sup> Street and 18<sup>th</sup> Street between 1<sup>st</sup> and 3<sup>rd</sup> Avenue be closed for this event.

On February 20, 2012, Council approved all Plaza and District events. The original application did not include this street closure. No other information for this event has changed. The corrected map is attached and the certificate of insurance is forthcoming. The application fee has been paid.

Executive Director Catherine Rodgers-Ingles has reviewed and approved the modifications to the event application.

**RECOMMENDATION:**

It is recommended that Council approve the modifications to the Daiquiri Factory's event application, subject to complying with all Plaza and liquor regulations.

**Submitted by:** Aleisha L. Patchin, City Clerk

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**Approved by:** Thomas Thomas, City Manager

March 21, 2012

Ms. Aleisha Patchin, City Clerk  
City of Rock Island  
1528 Third Avenue  
Rock Island, IL 61201

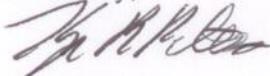
Dear Aleisha,

Attached is the revised event permit application for Daiquiri Factory's Dodgeball Showdown, which was previously approved by Council.

We are requesting a change to the set up times from Friday, June 29 to Thursday, June 28, 2012 in order to facilitate complete stage & production set up for a national headlining band performance.

Attached is the completed REVISED plaza activity permit. Please contact me if you have any questions or require additional information.

Sincerely,



Kyle Peters  
The Daiquiri Factory  
1809 Second Avenue  
Rock Island, IL 61201  
(309) 283-1809

CRI  
pen Cal  
3-22-2012  




**CITY OF ROCK ISLAND**  
Great River Plaza

**ACTIVITY / EVENT PERMIT**

REVISED 03-21-2012

**Dodgeball Showdown 2012**

**1. APPLICANT INFORMATION**

NAME ( FIRST, MIDDLE INITIAL, LAST)	HOME ADDRESS	CITY	STATE	ZIP CODE
Kyle Peters	5516 30 <sup>th</sup> Avenue	Moline	IL	61265
E-MAIL	TELEPHONE NO.	CELL PHONE NO.		
<a href="mailto:Kyle@daiquirifactory.com">Kyle@daiquirifactory.com</a>	309-283-1809			

ORGANIZATION NAME	E-MAIL			
Daiquiri Factory	<a href="mailto:Kyle@daiquirifactory.com">Kyle@daiquirifactory.com</a>			
ADDRESS	CITY	STATE	ZIP CODE	
1809 Second Avenue	Rock Island	IL	61201	
AREA CODE/TELEPHONE NO.				
309-283-1809				

**2. STATUS OF ORGANIZATION / ACTIVITY PERMIT FEES**

**Not For Profit Organization:** \$20.00 application fee per activity / event and \$35.00 permit fee per activity / event.

- |   |                                       |  |
|---|---------------------------------------|--|
| <input type="checkbox"/> A. EDUCATIONAL | <input type="checkbox"/> B. FRATERNAL | <input type="checkbox"/> C. POLITICAL            |
| <input type="checkbox"/> D. CIVIC       | <input type="checkbox"/> E. RELIGIOUS | <input type="checkbox"/> F. OTHER NOT FOR PROFIT |

**For Profit Organization:** \$35.00 application fee per activity / event and \$250.00 permit fee per activity / event.

**Application fee must be paid when application is submitted.**  
**Permit fee is due one week prior to the activity / event.**

### 3. CONTACT PERSON

NAME (FIRST, MIDDLE INITIAL, LAST) Kyle Peters	HOME ADDRESS 5516 30 <sup>th</sup> Avenue	CITY Moline	STATE IL	ZIP CODE 61265
E-MAIL Kyle@daiquirifactory.com	TELEPHONE NO. 309-283-1809	CELL PHONE NO.		

### 4. ACTIVITY / EVENT DETAILS

SETUP OF EVENT: (MONTH/DAY/YR)	SET UP BEGINS ( AM/PM )	SET UP ENDS: (AM/PM)
June 28, 2012	1:00 pm	11:30pm

CLEAN UP OF EVENT: (MONTH/DAY/YR)	CLEAN UP BEGINS ( AM/PM )	CLEAN UP ENDS: (AM/PM)
July 1, 2011	1:00 am	3:00 pm (July 1, 2012)

DATE OF EVENT: (MONTH/DAY/YR)	EVENT TIME: EVENT STARTS ( AM/PM )	EVENT TIME: EVENT ENDS (AM/PM)
June 29, 2012	6pm	12:30 am Saturday
June 30, 2012	6pm	12:30 am Sunday

#### A. TYPE OF ACTIVITY / EVENT

- CONCERT  
  OTHER MUSIC  
  CRAFTS  
  ART SHOW  
  INFORMATION  
 CIRCUS / CARNIVAL  
  ANIMAL SHOW  
  PUBLIC SPEAKERS  
  OTHER \_\_\_\_\_

Name of Activity / Event: 8<sup>th</sup> Annual Dodgeball Showdown

Number of Attendees expected: 3000

#### B. LOCATION OF ACTIVITY / EVENT

- PLAZA AREA / WEST  
  PLAZA AREA / EAST  
  STAGE AREA / EAST  
  ARTS ALLEY

Purpose of Event / Activity: To attract visitors to The District

**C. ITEMS TO BE SOLD OR DISTRIBUTED DURING ACTIVITY / PERMIT**

Indicate the number of vendors, booths, trailers etc. for each and detail their location on the event map

ALCOHOL # 3  FOOD # 1  CRAFTS #      BROCHURES #      OTHER      
 STAGES # 1

If food is being distributed or sold, the City Health Inspector must be contacted.

**D. STREET CLOSING REQUESTED** (also identify on attached map)

Parking Lot F 2nd AVE (18th St. To Arts Alley) ; 18th St. 1st to 3rd

**E. ADDITIONAL EQUIPMENT/WORK BEING REQUESTED FROM CITY** (banners hung, extra trash barrels, barricades, etc.)

*Road Closed*

Trash Barrels (deliver 6/29), "Lot Closed" barricades (for street closure of Lot F)

You are responsible for setting up, cleaning up and each of the applicable items on the attached Great River Plaza Operation Plan.

- You are required to have General Liability Insurance in a minimum amount of \$300,000.00 for Personal Injury and \$50,000.00 for Property Damage. The City of Rock Island should be named as an Additional Insured. Please attach copies of required insurance certificate. Insurance is to be submitted to the City Clerk a minimum of one week prior to the date of the event.
- Council approval is required for all activities on the Great River Plaza. Changes can only be made by contacting the City Clerk to obtain Council approval. Please note: requests for changes that require Council approval should be received by the City Clerk at least two weeks prior to Council meeting. Council can only act on items that are on the printed agenda for that meeting. Items that require decisions can no longer be added to the agenda once it is printed and distributed.
- Sound Amplification must be specifically requested.
- Alcohol sales require a state and local license, and alcohol sales must be in a properly demarcated area which prevents entry by minors in accordance with Chapter 3 of the Code of Ordinances of the City of Rock Island. You must also detail security plans establishing your system for checking identification and verifying age.
- Alcoholic beverages cannot be sold/served in glass or cans on the plaza. All alcoholic beverages will be served in plastic cups.
- If you are planning an entertainment venue or activity on the Plaza, you will need to hire an appropriate number of Police Officers as determined by the Police Department. Arrangements must be made at least one month prior to your scheduled event. You may contact the Agent assigned to the Office of Professional Standards at (309) 732-2402.

We, the undersigned (applicant and leader of the Sponsoring Organization for the activity / event(s) described on page one), have read and understand the ordinances and regulations that apply to the Great River Plaza. We agree to pay the required fees and provide the certificate of insurance. We understand that these fees and the Insurance Certificate need to be provided to the City Clerk before the activity / event (s) can occur. We agree to share this information with the other members of the Sponsoring Organization and we will abide by all rules and regulations of the City of Rock Island and the State of Illinois in relation to our activity / event(s).

Applicant *[Signature]* 3-22-12 Date 3-22-12  
Organization Leader \_\_\_\_\_ Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE...TO BE COMPLETED BY THE CITY CLERK'S OFFICE**

Application Fee  
Permit Fee

Approved by City Council

Approved by City Clerk

License No.

Application Fee Receipt No  
Permit Fee Receipt No.

License Printed - Date  
License Delivered - Date

**Return Application, Certificate of Insurance and Great River Plaza Operations Plan to:  
City Clerk's Office, 1528 3<sup>rd</sup> Avenue, Rock Island, IL. 61201 (309) 732-2010**

1<sup>st</sup> Avenue

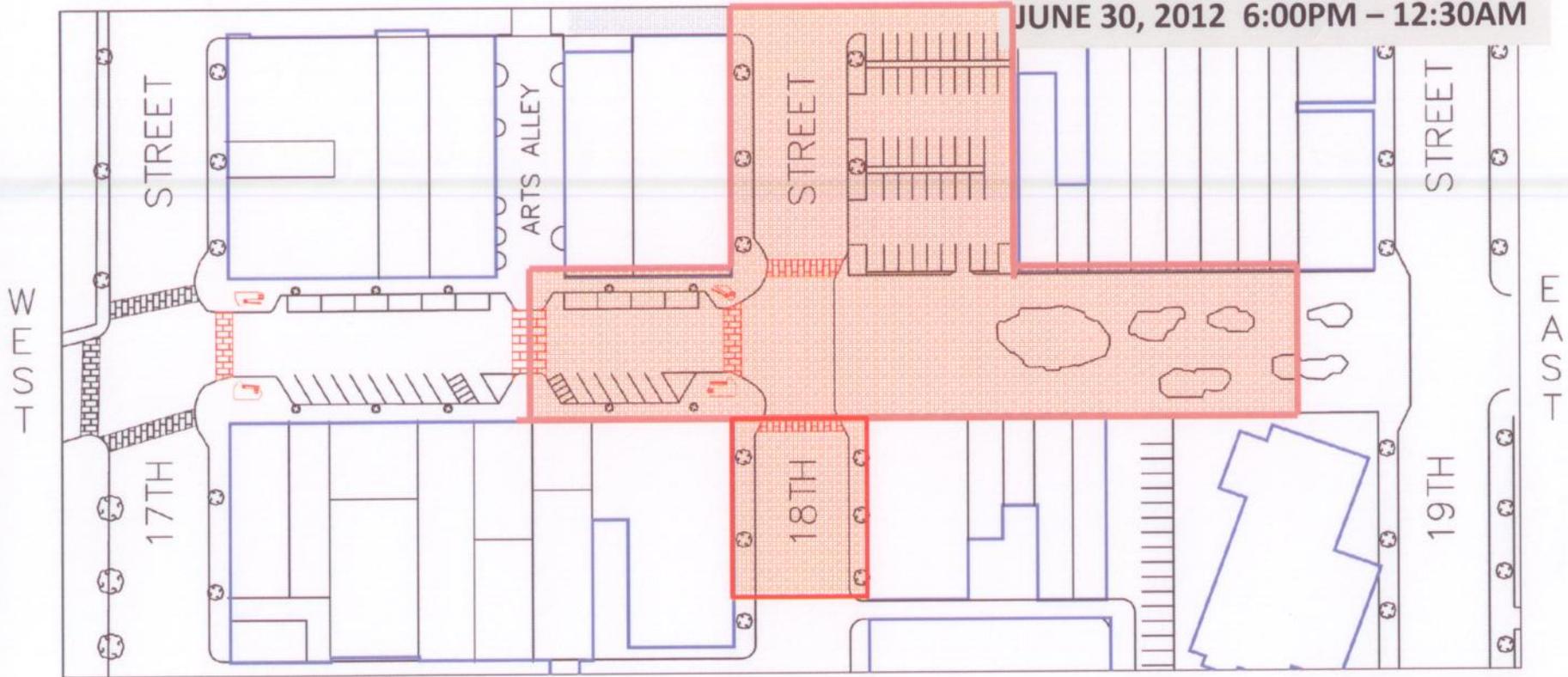
G R E A T R I V E R

N O R T H

**Daiquiri Factory  
Dodgeball Showdown  
REVISED**

**JUNE 29, 2012 6:00PM – 12:30AM**

**JUNE 30, 2012 6:00PM – 12:30AM**



S O U T H

C I T Y O F R O C K I S L A N D

Prepared By: City of Rock Island,  
Planning & Redevelopment Division  
February 2004