

**Memorandum  
Public Works Department**



**To:** City Manager  
**Subject:** Trailer Purchase  
**Date:** April 9, 2012  
**Number:** 2012- 085

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The Public Works Department/Fleet Services Division requested quotations for the purchase of two 10,000 pound capacity Trailers for the Public Works Department. Quotes were received from two vendors and a summary of the bids follows:

Martin Tri-State Equipment	B&B BCT1810E	\$10,720.00
Logan Contractors Supply	Cronkhite 2600EWA	\$11,290.00

Staff compared the trailers bid to the minimum specifications and all met or exceeded.

**Recommendation**

The Public Works Department recommends that City Council approve the purchase of two 2012 B&B Trailers from Martin Tri-State Equipment Inc. in the amount of \$10,720.00. It is also recommended that an ordinance be drafted declaring the current trailers surplus and permission given to dispose of the equipment in a manner that will be advantageous to the City.

Vendor: Martin Tri-State Equipment Inc.  
Payment Amount: \$10,720.00  
Account Chargeable:  
Fund: 601 Fleet Services  
Division: 617 Fleet Services  
Cost Center: 365 Automotive Replacements  
Object Code: 56406-0000000 Motor Vehicle  
Budget \$15,000.00

Requisition Number: R003242  
Purchase Order Number:

**Submitted by:** Wm Woeckener, Fleet Services Director  
Robert T. Hawes, P.E., Assistant City Manager/Public Works Director

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**Approved by:** Thomas Thomas, City Manager